

REGULAR MEETING
CITY COUNCIL

January 11, 2017

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on January 11, 2017 for their regular meeting in the Syracuse City Hall Council Chambers at 495 5th Street. Notice of meeting was given by posting in three places. Mayor Ortiz requested roll call, present were Mayor Ortiz and Council members Gigstad, Dettmer, Britton, and Henke. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the December 14th, 2016 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

November's Treasurer Report available. City Treasurer, Todd Blome of BMG present. All accounts have been reconciled. Sales tax income is up from previous year; this is due to the timing of when the sales tax was collected. One factor may be any equipment and construction material purchased by Love's during their construction; sales tax is applied at place of delivery. Street expenses are up due to concrete repairs paid for the water main break. Gigstad made the motion to approve the Treasurer's Report and pay the claims, second by Dettmer. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: None.

AFLAC	315.20
Andy Brace	720.00
August Levenhagen	125.00
Baragary Construction, Inc.	1260.00
Barbara Binning	82.63
B & B Pump N Go, Inc.	924.07
Better Homes & Gardens	6.00
Biblionix	1500.00
Blue Cross Blue Shield	394.67
BMG	2500.00
Brandt, Horan, Hallstrom & Stilmock	4670.63
Brinkman Bros.	1098.82
Bound Tree Medical, LLC	1430.44
Capital Business Systems	72.12
Chris Richardson	150.00
Culligan	43.14
Cardmember Service	1893.47
Chamber of Commerce	90.00
City of Syracuse	593.82
City of Nebraska City	664.17
Collection Services Center	410.76
Community Memorial Hospital	293.00
Coventry Healthcare of NE	292.09
Darold Grundman	200.00
Dolphen Design & Sign	12,000.00
Don Colbert	300.00
Dutton Lainson Co.	875.47
Dentegra Insurance Company	380.42
EMS Billing Services, Inc.	2316.87
Environmental Analysis South, Inc.	119.00
First Wireless, Inc	284.00
Fire Protection Service	99.25
Gatehouse Media Nebraska Holdings, Inc.	94.71
Gale/Cengage Learning	124.32
Gottula Propane Service, Inc,	747.00
Hank's Garage	1041.80
Hawkins, Inc.	124.64
Heath Sports & Tees	722.50
Hemje Plbg., Htg. & AC	235.00

Ingram Library Services	381.86
JEO Consulting Group, Inc.	4992.00
Jason LaFollette	325.00
Jen Staack	52.00
Jody Bruns	280.00
John Palmtag	100.00
JH Sporhase	88.75
Kan Equip	354.30
Kody Cardinal	150.00
Krista Sisco	150.00
Kriz Davis	3628.38
Laramie Werner	840.00
League of NE Municipalities	325.00
Matheson Tri-Gas, Inc	113.29
Melissa Hansen	15.00
Michelle Zoller	200.00
Micro Marketing Assoc.	61.12
Midwest Laboratories, Inc.	121.40
Monty Roberts	100.00
Municipal Supply of Omaha	352.63
Nebraska City Utilities	1463.81
NMC Exchange LLC	1413.90
Omaha Public Power District	124,148.67
One Call Concepts, Inc.	18.16
Otoe County Sheriff	15,000.00
Papillion Sanitation	285.31
Petty Cash	135.85
Rieschick Drilling Co., Inc.	21,621.79
Ryan Murrell	375.00
Sharon Morrow	120.00
Synchrony Bank/Amazon	220.05
Syracuse Motor Supply	703.40
Syracuse Iron Works	306.59
Syracuse Do It Best	338.22
Syracuse Rescue Squad	19,300.00
T&R Service Co.	14,303.00
Tami Andera	270.00
Tashia Buller	150.00
Taste of Home	10.00
Terry's Family Foods	188.00
Tim Dilley	30.00
Tree City Tees	315.59
Trevor Brinkman	75.00
Trevor Clark	360.00
TruGreen	1013.88
United Healthcare	11,623.79
Upstart	107.56
U.S. Post Office	356.46
Utility Service Co., Inc.	19,016.64
Verizon	312.97
Western Area Power Administration	4357.13
Western Sand & Gravel Co	170.60
WJH Construction	2955.00
Windstream	1563.11
Zoll	111.83
Shayna R. Murrell	2281.63
Sue Antes	1668.51
Carolyn Bremer	183.87
Carolyn Bremer	40.00
Karen Kimpel	99.73

Todd E. Aksamit	1971.88
Deb Dettmer	161.61
Alan Britton	161.61
Kelly Farmer	2210.16
Leah Ganzel	33.25
Alfred Gigstad	161.61
Craig Boldt	115.34
Ken Parde	369.40
Ken Parde	24.50
Derek R. Harms	2155.72
Kim Parde	183.45
Kim Parde	200.00
Kristine Henke	161.62
Mark S. Moerer	1881.10
Mark Moerer	1208.06
Chiona R. Morris	1752.72
Marcia Scheinost	184.70
Marcia Scheinost	320.00
Julie J. Slafter	1674.09
Mitchell Stubbendick	2246.84
Brian Vodicka	1373.74
Jeff Vogt	2963.12
Jeff Vogt	20.74
Eldon Halm	115.44
Tomas Ortiz	461.75
Timothy A. Wilson	184.70
Timothy A. Wilson	700.00
Carol Linqvist	183.45
Carol Linqvist	800.00
Patricia Hogancamp	110.82

No one present for Hearing of Those Present.

SHERIFF REPORT – Deputy Holland presented report. Holland mentioned supplying the Mayor and Council with end of year numbers in the future. There were 33 total police calls for the month of December; this is significantly down from previous months. Mayor Ortiz expressed the City is looking forward to negotiations with the County regarding the Inter Local Agreement with the Otoe County Sheriff's Department.

SWIMMING POOL & PROGRAMS REPORT – Rec Coordinator Shayna Murrell present. Murrell presented the adult basketball league has 15 teams running six weeks. P&R basketball is up and going as well as the tumbling program. Murrell has been in communication with Burbach aquatics to discuss initial plans drafted when the pool was renovated. This may help in the planning of a new bath house. Five tournaments have been scheduled for softball and baseball at the Sports Complex. Mayor Ortiz explained tournaments have been a topic of discussion and who has first dibs for the fields, particularly the Legion Field. In the past, field usage has always been first come first serve but the City has needed to pass up on opportunities that would allow the Sports Complex to bring in additional funds. The Council determined the fields will continue to be first come first serve but as far as the Legion Field goes, Legion takes precedence. Legion typically has schedules complete by February 1st therefore others can check back after that date.

PUBLIC WORKS REPORT – Jeff Vogt present. Andrew Synhorst of JEO presented the WWTP bids for the aeration tank rebuild. The Utilities department has been able to salvage the clarifier by performing necessary repairs. Council member moved to approve the proposal submitted by Kerns Excavating Co. for the amount of \$24,895.00, Gigstad seconded. Roll Call: Yeas: Dettmer, Henke, Britton, Gigstad. Nays: none.

Mayor Ortiz led the discussion on the Capital Improvement Plan, Dave Peterson of JEO present to explain. Currently the City is running off of one feeder from OPPD on the south end of town and is getting very full, reaching 80% of load capacity and anticipating 100% load capacity by this time next

year. Peterson made recommendations to the Mayor and Council regarding replacing conductors as well as adding a second feeder from OPPD. The Contract with OPPD expired in March of 2016, Peterson recommends the City looking at renewing a contract. To upgrade the feeder the estimated at about \$54,000.00 (Option 1A) and Option 1B, to bring in an additional feeder, is estimated around \$500,000.00. A new substation is estimated at around \$1.5 million. The earliest to have something completed is about two years. OPPD would need to give the City a lead circuit out of the feeder. New contract negotiations with OPPD will begin with Dave Peterson leading and Attorney Stilmock assisting; numbers and costs from OPPD will be requested. Mayor Ortiz would like to look at each of the big projects the City has going on such as the WWTP and Well Field including the Capital Improvement Plan and prioritize; communication with JEO reps working on each of these would help. Peterson and Council members recommend a rate study.

Superintendent Vogt led discussion and review of the 2017 One & Six Year Street Plan, Evan Wickersham not present, he will be present at the February meeting for the Public Hearing. No questions regarding the plan at this time.

Superintendent Vogt led the discussion on Suez (Utility Service Group) antenna contract. Vogt looked into this stemming from a prior interest in Future Tech's interest in placing an interest on the City water tower. A representative from Suez can be in attendance at a future meeting to go over if using this service would change our existing water tower maintenance contract. Attorney Stilmock has spoken with Nebraska City and Beatrice who have history with antenna contracts; he will follow up with reps from these communities to give us their input.

Superintendent Vogt explained Tom Compton was present regarding the electrical lines buried on Compton's property on the south end of town where he is planning to build. Compton would like to increase the existing north easement by three feet and shorten up the south easement by three feet as well as on the east and west sides of the property on the north side. Another option mentioned by Compton is to build 12 feet back on the north but build up to the property lines on the south, east and west sides in to keep from moving buried lines. Existing structures next to Compton's property are already sitting on top of the buried lines. Easements are typically six feet around on each side of a property line, Britton is concerned six feet is not enough room for a utility truck to drive through. Changing easements would require a new easement agreement to be drawn up and approved. Attorney Stilmock recommended looking at the property south of Compton's. A motion cannot be made at this meeting as this discussion was not on the agenda; Compton is ready to build. Attorney Stilmock will research and get back to Mayor and Council as soon as he can.

Mayor Ortiz led the discussion on the nuisance tracker, Chiona Morris present. Five-day letters have been sent, one property is being forwarded to Palmtag, one property has cleaned up and is no longer in violation of any ordinances. Morris has been looking at a property concerning an alley, all the vehicles parked at the property are licensed. Mayor Ortiz suggested during Morris's maternity leave the City look into bringing in a temp. Morris is currently writing down a timeline of her duties and finishing up the manual for the Utility Billing Clerk. The existing clerks will work on the Utility Billing duties and programs and the temp focusing more on the clerical duties and possibly working on the utility deposits.

FIRE DEPARTMENT REPORT – Bruce Neemann present to discuss the active member certification of SVFD members who have met the minimum requirements. Council Member Britton moved to approve the list included in these minutes presented by Neemann, Gigstad seconded. Roll Call: Yeas: Henke, Dettmer, Britton, Gigstad. Nays: none. Neemann is working on making sure that each member is keeping up with their training, otherwise will be asked to resign from the SVFD.

Mayor Ortiz led the discussion on appointment of a new Zoning and Nuisance Property Inspector and compensation for duties. Bruce Neemann has agreed to take the position. Clerk Farmer will send out a question on clerk-net to find out how other communities are compensating for this sort of position. Morris will still update the tracker and Neemann will be out inspecting and taking photos as well as referencing the code book for violations. Council Member Britton moved to approve Neemann's appointment as the City's Zoning and Nuisance Inspector, Dettmer seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

RESCUE REPORT – Tim Wilson presented a year-end report for 2016 showing 386 total runs, this is a 40% increase in runs from previous years. This averages 58.14 minutes per call, resulting in over

63,000 man hours equaling 7.3 years of volunteer time. Updates include consideration of hospital traffic increasing resulting in rescue traffic also increasing, three emergency medical assistants are currently taking classes. SRS has been working with Writetime Communications to develop a brochure to use for marketing and public education, staffing, as well as acquiring donations. Rescue is moving forward with receiving proposals for a new rig from Danko; the quote is presently estimated at \$221,927.00. Wilson provided specs, build information and warranty information for the rig. Wilson has not heard back on the AFG Grant if they have received it or not; SRS is planning that they are not receiving it in order to have a back-up plan.

LIBRARY REPORT – Librarian Antes presented her report. Good circulation for the month of December although numbers are down from this time last year, e-books could be part of the reason for the decline. Antes has a concern regarding tardiness of Library staff and how she is to proceed with this. The Mayor and Council suggest as the overseeing entity of the Library, Antes has the authority to use the three strikes rule and to proceed with the write-up. The soup supper for 2017 Tannenbaum will be held directly after church. The meeting room had eight reservations in December.

OLD BUSINESS –

Mayor Ortiz led the discussion on Syracuse Streambank Stability Assessment. Attorney Stilmock and a group have met and will continue to hold meetings as well as meet with Chuck Porter. The discussion is being continued.

Mayor Ortiz led the discussion on the County-Wide Housing Rehab Grant, Jim Warrelmann and Mike Champion of SENDD present. Champion explained a housing committee has been developed, including Shayna Murrell. This committee reviews the applications and meets regularly. There are currently 12 applications in review; two of those have had inspections. SENDD allows for 15 within the county until Fall of 2018; applications will be accepted until Spring of 2018. Estimated costs are evaluated and sent out for bids to licensed contractors by SENDD. Monthly updates will be sent to Clerk Farmer and Murrell.

Mayor Ortiz led the discussion on approval to obtain contract signatures on Project #03 & #04 of the Otoe County-Wide OOR Program. Warrelmann and Champion explained. Council Member Dettmer motioned to approve the Mayor's signatures on Projects 03 & 04, Gigstad seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none. Deed of Trust needs to be signed up front, Warrelmann and Champion will send to Clerk Farmer for Attorney Stilmock's review. Copies of the completed signed contracts 03 & 04 will be sent to the City by SENDD.

NEW BUSINESS –

Mayor Ortiz opened the public hearing & discussion for Ordinance to amend Figure 23, Future Land Use and Transportation Map of the Syracuse Comprehensive Development Plan. The discussion has been tabled due to the maps not being completed at this time.


Mayor Ortiz opened the public hearing & discussion for Ordinance to amend and adopt a new Zoning Map of the City of Syracuse. The discussion has been tabled due to the maps not being completed at this time.

Mayor Ortiz led the discussion on the available position on Syracuse Housing Board Prairie Hill 1, Karen Driever of the Housing Board present to explain Theresa Brandt is stepping down from the board and recommends the position be filled by Olaf Schavland. Council Member Britton moved to approve Schavland as new member of the Housing Authority, Henke seconded. Roll Call: Yeas: Dettmer, Gigstad, Henke, Britton. Nays: none.

Mayor Ortiz led the discussion on SDL request for the The Beer Stein on March 18th, 2017 at the Green Room at 432 5th Street. Tim Collin and Dawn Richardson, Owner of 5th Street Centre present. Council Member Gigstad moved to approve the SDL request for The Beer Stein for March 18th, 2017 Britton seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none.

Council Member Dettmer moved to adjourn at 8:57 P.M., Gigstad seconded. Roll Call: Yeas: Dettmer, Henke, Britton, Gigstad. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


City Clerk


Mayor

