

REGULAR MEETING
CITY COUNCIL

OCTOBER 11, 2017

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on October 11, 2017 for their regular meeting in the Syracuse City Hall Council Chambers at 495 5th Street. Notice of meeting was given by posting in three places. Mayor Ortiz requested roll call, present were Mayor Ortiz and Council members Gigstad, Dettmer, Britton, Henke. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the September 13th, 2017 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

The August Treasurer's Report/Financial Statement available; Todd Blome of BMG present. Blome explained all bank accounts, transactions, and bond balances have been reconciled and tied out. Park income is up overall compared to last year, this is much due to not having a Park Manager for months. Sales Tax collections continuously tend to be up as well as the ambulance income; insurance payments have been a little higher than they have in the past. Receipts exceed disbursements which is good to cover the reduction in our bonded debt; overall the City's cash position is down a little bit because the City has paid off a little more debt this past year. Keno revenue is up 14% for the year; it was confirmed the City receives nothing from any other lotteries other than the keno played in Syracuse. Blome explained he will probably not be able to attend the meeting scheduled for November 8th but will send the financials as usual. No further discussion was had. Council Member Gigstad moved to approve the Treasurer's Report and pay the claims, Henke seconded. Roll Call: Yeas: Britton, Dettmer, Henke, Gigstad. Nays: none.

Aflac	282.68
Ameritas	102.72
Amsterdam	431.56
B&B Pump N Go	973.19
Beatrice Ready Mixed	335.25
Better Homes and Gardens	6.00
Bound Tree Medical	420.21
Brandt, Horan, Hallstrom, Stilmock	1895.00
Cardmember Services	1939.34
City of Nebraska City	1414.98
City of Syracuse	2019.32
Creighton University	1218.00
Danko Emergency Equipment	125.00
Delores Post (Post Family Well)	83.34
EMS Billing Service	1855.58
Fix It Right Auto	387.10
Gatehouse Media Nebraska Holdings, Inc.	146.18
Heather Krause	100.00
Ingram Library Services	530.75
Interstate All Battery Center	40.50
John Palmtag	100.00
Justin Stark	35.00
LARM	62,817.71
Matheson	88.24
MES	1057.75
Midwest Labs	141.40
Municipal Supply Inc. of Omaha	593.38
My-Lor	13.00
Nebraska City Utilities	1032.63
One Call Concepts, Inc.	28.05
Otoe County Sheriff	15,000.00
Papillion Sanitation	420.31
Roxanne Smith	16.66
Russ Cooper	200.00
St. Paulinus Church	1404.28

Stryker Medical	326.94
Suez (Utility Svc. Co.)	6236.00
Syracuse Journal Democrat	52.50
Syracuse Lumber Company	85.07
Syracuse Motor Supply, Inc.	562.60
Taste of Home	52.96
Terry's Family Foods	405.08
The Added Touch	47.50
Verizon	21.06
Western Area Power Administration	1833.76
Windstream	293.09
Shayna R. Murrell	931.19
Sue Antes	1597.68
Carolyn Bremer	183.87
Todd E. Aksamit	1012.61
Deb Dettmer	161.61
Alan Britton	161.61
Kelly Farmer	1053.76
Leah Ganzel	184.70
Alfred Gigstad	161.61
Craig Boldt	115.44
Ken Parde	184.70
Derek R. Harms	1096.75
Jody Bruns	115.44
Kristine Henke	161.61
Mark S. Moerer	948.55
Chiona R. Morris	861.40
Marcia Scheinost	115.44
Julie J. Slafter	837.49
Mitchell Stubbendick	1370.06
Brian Vodicka	647.19
Jeff Vogt	1620.95
Tomas Ortiz	461.75
Timothy A. Wilson	184.70
Carol Linqvist	183.87
Patricia Hogancamp	110.82
Bruce Neemann	318.60
Chris Lutjemeyer	115.43
David Sabatka	115.43
Joe Reisdorff	184.70
Jon Baugous	814.46
Karen Kimpel	133.00

HEARING OF THOSE PRESENT – No one present.

SHERIFF REPORT – Deputy Holland not able to attend, Deputy Rehrs present to report for the month of September. Rehrs discussed a tire theft which occurred at a local business. With extensive research by Deputy Caudill and others within the department, the tires were retrieved and the case was closed within a couple of days. The department is down three deputies currently due to medical leave. There were a total of 49 Syracuse calls for the month. Mayor Ortiz asked Rehrs what happens when the 911 system receives multiple calls at once for rescue, etc. Rehrs explained after so many unanswered rings the system automatically transfers to either Nemaha or Cass Counties. Rehrs also discussed the development of a web page possibly but that would require the department to hire an IT person.

PARKS REPORT – Park Manager Jon Baugous in attendance. Mayor Ortiz led the discussion on approval to end 6-month probation period for Jon to include a \$.25 hourly pay increase and participation in employee retirement contribution plan. Council Member Britton moved to approve the end of probation period to include the pay increase and participation in retirement plan, Henke seconded. Roll Call: Yeas: Gigstad, Henke, Dettmer, Britton. Nays: none

Baugous hasn't heard back from Pester Grading regarding the grading of Williams Park Pond, he will follow up on this. Council Member Dettmer asked about the water standing on the west side of the playground at the Sports Complex. Baugous will discuss this with previous Park Manager, Todd Aksamit and what was installed when the playground went in.

PUBLIC WORKS REPORT – Jeff Vogt present. Mayor Ortiz led the discussion on utility upgrade expenses at CMH rebuild site. Nate Buss and Justin Stark of Olsson Associates present along with Mike Harvey, CMH President. Buss explained expenses pertaining to the sanitary sewer, storm sewer and the water main are starting to come in from contractors. Olsson asked the Council to consider a not to exceed number of \$60,000.00 for these expenses along with a pioneering agreement to cover roadway developments. Stilmock explained CMH would pay Love's for connecting to water but this didn't have anything to do with roadway development; therefore, he's not certain a pioneering agreement is what should be suggested. If a pioneering agreement was created for the roadway this would allow future developers to pay either the City or CMH for their development off of the roadway going in presently going in with the CMH rebuild depending on which entity is initially responsible for financially. Council Member Britton suggests the Council discuss the option of a pioneering agreement be discussed further. Stilmock brought up with the final plats being up for approval later during this meeting the item of the additional expenses really needs to be more finalized. The Mayor and Council don't feel comfortable approving the \$60,000.00 without having more information and hard numbers from contractors. Mike Harvey asked for the Council's consideration to move forward with the discussions on the plats as tabling the discussions would put construction of the new hospital way behind at this point as the plats need to be approved in order to get the utilities put in. The Mayor and Council feel it is in good faith to proceed with the discussions on the plats with the direction of Olsson to receive more finite numbers for the additional expenses regarding the sanitary sewer, storm sewer and water main. After receiving those numbers from Olsson, the City will have JEO review.

Mayor Ortiz backed up to the Parks Report and led the discussion of Rhae Werner's request to work on the landscaping along the benches on the path at Williams Park. Werner has an over-abundance of gardening materials, flowers and plants that she would like to donate. She is not asking for any reimbursement just the approval for her to clean up and improve these areas; donations are certainly welcome though. Mayor Ortiz suggested Werner speak with Carolyn Gigstad about any additional funds available. The Council suggested nothing with thorns.

Back down to Public Works, Mayor Ortiz led the discussion on Source Water Protection Grant, Sam Radford of NDEQ present. Radford explained the City and JEO will be looking at the groundwater model and use the pumping information towards the data collection for the Quality Assurance Plan. NDEQ propose the City pay for the initial pumping test of \$4500.00 and then NDEQ actually put the \$3300.00 towards something else in the project. Radford went through the agreement, no further discussion was had. Council Member Britton moved to approve the Inter-Governmental Agreement between the City and NDEQ regarding the implementation of the Syracuse Drinking Water Management Plan, Dettmer seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion on lagoon lift station rebuild, Superintendent Vogt explained. The lift station has not been worked on since 1963. This would be a winter project and is currently in the budget for \$60,000.00. Council Member Britton moved to approve the bid from Iowa Pump Works for \$54,200.00, Dettmer seconded. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none.

Mayor Ortiz led the discussion on aerial imagery for GIS Mapping, JEO not present. Vogt explained the Cornerstone Mapping Aerial Imagery is an add-on to the mapping of half the town JEO is involved in; the City received a grant for this. Cornerstone would come in and take aerial photos of the town and then incorporate the photos into the mapping JEO is doing. Google Earth is also an option if the Council is not interested in going with the aerial photos. Britton asked about if this imagery comes with the layering capability. Vogt explained he would like to have an electronic map that someone can click on to see details such as manholes or certain water lines, etc. Mayor Ortiz presented GIS Workshop materials that may also be another option; this is data that is constantly being updated whereas photos tend to become outdated quickly. The discussion was tabled until Geneie Andrews with GIS Workshop can come in and present; this will give the Council something to compare the aerial imagery with.

Mayor Ortiz led the discussion and Resolution No. 17-34 to advertise for cash rent bids for 2018 crop year for the Southeast Quarter 33-7-11 Otoe County Nebraska. The Mayor and Council agreed sealed

bids will be due by 4:00 P.M. on December 4th, 2017. Council Member Gigstad moved to adopt Resolution No. 17-34 approving advertising for the 3-year farm lease, Dettmer seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none.

OLD BUSINESS –

Mayor Ortiz led the discussion and Resolution No. 17-35 to publish and mail request for proposals for garbage and recycling hauling and disposal. The existing contract ends after December 31, 2017. The Mayor and Council agreed to keep the contract duration at five years and sealed bids will be due by November 20th by 4:00 P.M. Council Member Dettmer moved to adopt Resolution No. 17-35, Henke seconded. Roll Call: Britton, Gigstad, Dettmer, Henke. Nays: none.

Mayor Ortiz led the discussion and Ordinance No. 1020 on increasing the limit of licensed dogs allowed at a residence, Attorney Stilmock explained. The ordinance states the limit will increase to three dogs allowed. Council Member Henke moved to introduce Ordinance No. 1020 and that the statutory rule requiring reading on three different days be suspended, Dettmer seconded. Roll Call: Yeas: Britton, Henke, Gigstad, Dettmer. Nays: none. Stilmock read Ordinance No. 1020 by title. Council Member Dettmer moved for final passage of Ordinance No. 1020, Gigstad seconded. Roll Call: Gigstad, Dettmer, Britton, Gigstad. Nays: none.

Mayor Ortiz led the discussion and Ordinance No. 1021 on increasing the limit of licensed cats allowed at a residence, Attorney Stilmock explained. The ordinance states the limit will increase to three cats allowed. Council Member Henke moved to introduce Ordinance No. 1021 and that the statutory rule requiring reading on three different days be suspended, Dettmer seconded. Roll Call: Yeas: Britton, Henke, Gigstad, Dettmer. Nays: none. Stilmock read Ordinance No. 1021 by title. Council Member Dettmer moved for final passage of Ordinance No. 1021, Gigstad seconded. Roll Call: Henke, Britton, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion and Resolution No. 17-36 increasing licensing fees for dogs and cats. Attorney Stilmock explained the resolution states fees for dogs and cats will increase to \$25.00 per unspayed or un-neutered dog or cat and \$7.00 per spayed or neutered dog or cat. Council Member Britton moved to adopt Resolution No. 17-36, Gigstad seconded. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none.

Mayor Ortiz led the discussion on Syracuse Streambank Stability Assessment. Council Member Britton asked the item be tabled until the next Council meeting, all Council members in agreement.

NEW BUSINESS –

Mayor Ortiz opened the public hearing, discussion and Ordinance No. 1022 on Application for Zoning Text Amendment to the Zoning Ordinance of the City of Syracuse, Nebraska to consider Ordinance and definition to Article 2 to include small wireless facility. Mayor Ortiz closed the public hearing. Council Member Gigstad introduced Ordinance No. 1022 and move the statutory rule requiring reading on three different days be suspended, Dettmer seconded. Roll Call: Yeas: Britton, Henke, Dettmer, Gigstad. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1022, Britton seconded. Roll Call: Yeas: Britton, Gigstad, Henke, Dettmer. Nays: none.

Mayor Ortiz opened the public hearing, discussion and ordinances to authorize permitted conditional uses for small wireless facility in the following zoning district, public hearing was closed:

General Commercial District (Sec. 5.10): Council Member Britton moved to introduce Ordinance No. 1023 and move the statutory rule requiring reading on three different days be suspended, Gigstad seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1023, Henke seconded. Roll Call: Yeas: Dettmer, Gigstad, Britton, Henke. Nays: none.

Downtown Commercial District (Sec. 5.11): Council Member Henke moved to introduce Ordinance No. 1024 and move the statutory rule requiring reading on three different days be suspended, Henke seconded. Roll Call: Yeas: Gigstad, Britton, Henke, Dettmer. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1024, Britton seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none.

Highway Commercial District (Sec. 5.12): Council Member Gigstad moved to introduce Ordinance No. 1025 and move the statutory rule requiring reading on three different days be suspended, Henke seconded. Roll Call: Yeas: Britton, Gigstad, Dettmer, Henke. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1025, Henke seconded. Roll Call: Yeas: Henke, Dettmer, Gigstad, Britton. Nays: none.

Light Industrial District (Sec. 5.13): Council Member Britton moved to introduce Ordinance No. 1026 and move the statutory rule requiring reading on three different days be suspended, Henke seconded. Roll Call: Yeas: Gigstad, Henke, Britton, Dettmer. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1026, Gigstad seconded. Roll Call: Yeas: Dettmer, Britton, Henke, Gigstad. Nays: none.

Old Towne Commercial/Industrial District (Sec. 5.18): Council Member Henke moved to introduce Ordinance No. 1027 and move the statutory rule requiring reading on three different days be suspended, Gigstad seconded. Roll Call: Yeas: Britton, Henke, Dettmer, Gigstad. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1027, Britton seconded. Roll Call: Yeas: Dettmer, Henke, Britton, Gigstad. Nays: none.

Mayor Ortiz opened the public hearing, discussion and ordinances on the following:

Ordinance No. 1028 Official Vacation Plat, Syracuse Nebraska, which is a plat to vacate DKT Industrial Park Final Plats, Lots 1 thru 4, Block 1, and Outlot 'A', including all easements shown, located in the South 500 Feet of the East 1280 Feet, excepting the Nebraska Highway #50 Right-Of-Way, located in the Northeast Quarter of Section 9, Township 8 North, Range 11 East of the 6th P.M., Otoe County, Nebraska.

Ordinance No. 1029 Hospital Addition, Final Plat consisting of tracts currently described as: Tract 9-C in East 1280 Feet of the Northeast Quarter and DKT Industrial Park, located in the South 500 Feet of the East 1280 Feet of the Northeast Quarter, all in Section 9, Township 8, North, Range 11 East of the 6th P.M., Otoe County Nebraska, more particularly described on the final plat.

Ordinance No. 1030 KNA Addition, Final Plat consisting of a tract of land composed of Lot 1, Hansen Subdivision, located in the Northeast Quarter of the Southeast Quarter of Section 9, Township 8, North, Range 11 East of the 6th P.M., Otoe County Nebraska, more particularly described on the final plat.

Nate Buss of Olsson Associates and Attorney Stilmock explained the approval of these plats will include the final mylar plats as well. It was confirmed the street is to be named "Shirley Street". No further discussion was had; Mayor Ortiz closed the public hearing.

Council Member Britton moved to introduce Ordinance No. 1028 and move the statutory rule requiring reading on three different days be suspended, Dettmer seconded. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1028, Gigstad seconded. Roll Call: Yeas: Dettmer, Henke, Gigstad, Britton. Nays: none.

Council Member Henke moved to introduce Ordinance No. 1029 and move the statutory rule requiring reading on three different days be suspended, Britton seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1029, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

Council Member Gigstad moved to introduce Ordinance No. 1030 and move the statutory rule requiring reading on three different days be suspended, Henke seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none. Stilmock read the ordinance by title. Council Member Dettmer moved for final passage of Ordinance No. 1030, Britton seconded. Roll Call: Yeas: Britton, Henke, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion on request for SDL License for the Knights of Columbus Fish Fry at St. Paulinus Church on November 5th, 2017 from 4:30 P.M. to 10:00 P.M., Adam Holz not present.

Council Member Henke moved to approve the SDL request, Britton seconded. Roll Call: Gigstad, Dettmer, Britton, Henke. Nays: none.

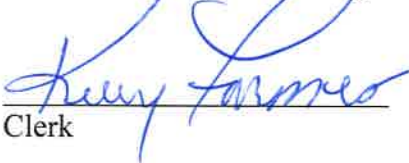
Mayor Ortiz led the discussion on use of City property for 2018 German Fest, Darin Lintner and Kate Stutheit present. The German Fest Committee asked to have a concert on the property located west of the Syracuse soccer fields instead of having a street dance at the 2018 German Fest celebration. This property is owned by the City. Shuttles will be available for people attending the concert, parking will not be allowed on the soccer fields. Generators and porto-johns will be used as no power, water or sewer lines extend to this area. Tickets will be sold separate from the wrist bands to be used for the beer garden on 5th Street. More details are to be ironed out specifically with the county road and keeping people from walking on the soccer fields. Council Member Britton moved to approve use of City property for a concert during German Fest 2018, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

Mayor Ortiz led the discussion on Employee Health Insurance Renewal, Sharon and Wayne McDermott of Diversified Benefits present to explain. The life insurance does have a little more of cost increase but this includes \$1.00 discount off of the medical rates. If the City would discontinue the life coverage, the medical rates would each go up \$1.00. The Mayor and Council asked to see additional options for additional life insurance to be offered to the employees and/or spouse and dependent children. Council Member Britton moved to approve continuing with the current United Healthcare Plan at a 5% increase to include the life insurance coverage, Dettmer seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion on the next Council meeting to be scheduled and the possibility of having two meetings each month due to the length and size of the agendas. Many other municipalities have gone to two meetings a month. The Council and Mayor agreed to keep the once a month scheduled meeting and schedule for special meetings as necessary.

Mayor Ortiz asked a Council Member to motion to adjourn. Council Member Dettmer moved to adjourn the meeting at 9:19 P.M., Britton seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


Clerk


Mayor