

EXHIBIT 1
REQUEST FOR PROPOSAL

The City of Syracuse, Nebraska is requesting sealed proposals from qualified companies for solid waste, recycling, and yard waste collection services to commence July 1, 2018 through June 30, 2023. Set forth below are the specifications for the Request for Proposal:

1. The initial contract term shall be for five years, from July 1, 2018 to June 30, 2023, with any proposed extensions at the sole discretion of City.
2. All sealed proposals, to be considered, must be received at the office of the City Clerk of the City at or before 4:00 p.m. on March 13th, 2018. Thereafter, the sealed proposals will be opened and considered.
3. City reserves the right to accept or reject any and all proposals or any parts thereof, and to waive any and all technicalities found to exist in the sole discretion of City. In addition, City reserves the right to further negotiate the terms of any proposals submitted to it.
4. All proposal documents shall be held as confidential until the proposals are opened.
5. City staff and other appointed representatives of City may negotiate with top ranked proposer for purposes of finalizing a contract. City reserves the right to negotiate specific work elements with a proposer into a contract. City reserves the right to modify the draft contract based upon negotiation of the requirements of applicable law.
6. The successful contractor shall list City as an additional insured on its insurance policy and shall provide City with a certificate of insurance evidencing the coverage provided which shall at a minimum, provide as follows:
 - A. General aggregate commercial general liability insurance in the amount of \$2,000,000.00;
 - B. Products coverage in the amount of \$2,000,000.00;
 - C. Personal and advertising injury in the amount of \$1,000,000.00 and each occurrence at \$1,000,000.00;
 - D. Medical expenses for any one person in the amount of \$10,000.00;
 - E. Automobile liability insurance coverage in the amount of \$1,000,000.00;
 - F. Workers' compensation coverage in the amount required by Nebraska law; and
 - G. Excess umbrella liability insurance for bodily injury and property damage in the amount of \$5,000,000.00.

7. If written questions are received by City and responses are provided by City staff, City staff will attempt to deliver restatement of question posed and answer provided by City to all proposers who have received the request for proposal.
8. Proposer participates in the request for proposal procurement process at its own expense. City accepts no liability for costs and expenses incurred by any proposer in connection with this request for proposal, negotiations thereafter, and contract preparation. City reserves the right to terminate the request for proposal procurement proceedings at any time.
9. Residential solid waste and recycling collection proposal shall include:
 - A. Contractor shall be responsible for the billing and collection for residential solid waste and recycling accounts.
 - B. Weekly curbside or alley service for solid waste collection in solid waste collection containers provided by contractor in two different sizes of approximately one container size of between 35 and 45 gallons and one container of between 85 and 95 gallons, with one rate for the smaller container and one rate for the larger container.
 - C. Biweekly curbside or alley service for recycling in containers of approximately 95 gallons provided by contractor, with pickup occurring on the same day of the week as solid waste collection. The rate for residential recycling shall be included by the proposer in submitting its solid waste collection monthly rates.
 - D. Solid waste collection containers and recycling containers shall be of different distinctive colors and shall be covered.
 - E. The bid proposals shall be separately stated for each solid waste collection container size. If selected by a customer, a second container at the same customer's address shall be provided by contractor at one-half of the price for the same size container.
 - F. Contractor shall be responsible to replace broken, lost, damaged, or stolen containers within seven days of request by customer. List price for removal of bulky items which do not fit within the containers selected by the customer. However, additional charges shall not be made by contractor to customer if the bulky item fits within the container, but the lid will not close.
10. Residential yard waste collection proposal shall include:
 - A. Contractor shall be responsible for the billing and collection for residential yard waste.

- B. Beginning date and ending date for each year during term of the contract that weekly yard waste will be collected.
- C. Weekly rate for collection of yard waste placed in brown paper yard waste recycling bags provided by customers.
- D. Yard waste shall consist only of grass clippings, leaves, and garden waste.

11. Commercial solid waste and recycling collection proposal shall include:

- A. Contractor shall be responsible for the billing and collection for commercial solid waste and recycling accounts.
- B. Commercial rate schedule for the following sized containers and frequency of collection:

<u>Container Size</u>	<u>Frequency of Collection Per Week</u>
2.0 yard	1 x per week
	2 x per week
	3 x per week
	5 x per week
3.0 yard	1 x per week
	2 x per week
	3 x per week
	5 x per week
4.0 yard	1 x per week
	2 x per week
	3 x per week
	5 x per week
6.0 yard	1 x per week
	2 x per week
	3 x per week
	5 x per week
8.0 yard	1 x per week
	2 x per week
	3 x per week
	5 x per week

- C. Commercial cardboard collection schedule for the following sized containers and frequency of collection:

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<u>Container Size</u>	<u>Frequency of Collection Per Week</u>
2.0 yard	1 x per week
3.0 yard	1 x per week
4.0 yard	1 x per week
6.0 yard	1 x per week
8.0 yard	1 x per week

12. Proposer shall provide a customer complaint process and resolution process. Proposer shall submit a price adjustment formula which may be requested by proposer of City and required to be approved by City for a price adjustment of any rates submitted.
13. Proposer shall include in its proposal that it shall provide to City, free of charge, the following containers for weekly solid waste collection and biweekly recycling collection:

<u>Location</u>	<u>Solid Waste Collection</u>	<u>Recycling</u>
City Hall	95 gallon	95 gallon
Library	95 gallon	95 gallon
Senior Center	<u>3 Yard</u>	95 gallon
Fire/Rescue Station	<u>2 - 95 gallon</u>	95 gallon
City Shop	<u>3 Yard</u>	95 gallon
Sports Complex	<u>4 Yard</u>	95 gallon (Months of March-October only)
Williams Park	<u>2 - 95 gallon</u>	95 gallon
Park Hill Cemetery	<u>2 Yard</u>	95 gallon

14. Notice of Request for Proposal shall be published once in a legal newspaper published in or of general circulation of the City of Syracuse, Nebraska at least seven days prior to the deadline to submit sealed proposals.