

SPECIAL MEETING  
CITY COUNCIL

February 28, 2018

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on Wednesday February 28, 2018 for a special meeting in the Syracuse City Hall Council Chambers at 495 5<sup>th</sup> Street. Notice of meeting was given by posting in three places. Council President Dettmer requested roll call, present were Dettmer and Council members Britton, Henke, Dettmer; Mayor Ortiz was absent. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the February 14<sup>th</sup>, 2018 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Council President Dettmer asked if anyone was present for Hearing of Those Present. Trevor Dinovo of HUB International stepped forward to let the Mayor and Council they provide risk management services for municipalities and would like to have a chance to submit a proposal when the time comes. Dinovo is based out of Omaha and the program would be thru One Beacon. Dinovo will provide the City with other municipalities they currently work with. Dinovo will stay at the meeting to discuss the City's insurance later in the evening.

Council President Dettmer led the discussion on the Zoning/Nuisance Report; Bruce Neemann present to explain there has been a complaint on a property on 5<sup>th</sup> Street. Neemann explained the current process of letters sent then the complaint be turned over to the County and then went over what the City's current code reads. This code suggests instead of moving the issue over to the County Attorney's office the complaint will be brought forward for the Mayor and Council to take action on whether it be a lien on a property. The question is whether or not the City wants to take on the upfront costs and take on the additional work. A tree issue at the 5<sup>th</sup> Street property was brought up; the property owner has not been given any notice recently. Britton suggests give them thirty day notice, then revisit it after 30 days at the following Council meeting for the tree issue. Neemann also brought up the issue of camper parked at the same property. The property is a corner therefore both sides running parallel to a street are considered a front yard. There was also a vehicle parked on the street in front of the property; Otoe County Sheriff Deputies were looking into this. Stilmock and Farmer will work on drafting letters to the property owner. Neemann also asked the Council to address the code's explanation of an "authorized agent"; he would like to be named as this in order to sign off on processing nuisance issues.

Bruce Neemann present to discuss the request to close 1<sup>st</sup> Street at Highway 50 for a controlled burn on March 18<sup>th</sup>, 2018 from 7:00 A.M. to 2:00 P.M. Neemann has checked with Kimmel and Fair Board if any activities will be going on during this time, nothing is scheduled. Traffic will not be detoured; hoses will run across 1<sup>st</sup> Street from Railroad Avenue up to Park Street therefore Highway 50 won't be affected. Council Member Gigstad moved to approve the burn on March 18<sup>th</sup>, Henke seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none. Stilmock went into the current status of a vacant house on 6<sup>th</sup> Street. Stilmock has been working with the two investors currently involved with the property. Stilmock will attend the court proceeding when the first investor is ready to proceed and contacts Stilmock.

Council President Dettmer led the discussion on Approval of Claims and Treasurer's Report; Todd Blome of BMG in attendance to report for the month of January 2018. Significant changes have been made to the layout of the report in order to bring the auditor's statements and BMG's monthly statements into alignment. Some of these items include the balance sheet on page 2; additional items such as inventory and property and equipment for utilities have been included. Changes will not be made throughout the year but may be visited at year-end. The addition of income CDBG has been noted as a line item which also has a related expense account. Blome pointed out ambulance income is down 27%, expense items for electric is down, water is up to due to a payment to Sargent Drilling for the well field hole drilling, general expenses is down related to the purchase of the Welcome Signs posted in 2017, and Parks expenses are down. In net disbursements, the City is ahead by \$146,000.00. Council Member Dettmer moved to approve to pay the claims, Gigstad seconded. Roll Call: Yeas: Dettmer, Gigstad, Britton, Henke. Nays: none.

BF Construction, Inc.	1755.00
Brandon Cavanaugh	50.00
Brown Glass Co.	51.00

Capital Business Systems	90.90
City of Syracuse	1102.98
Culligan	9.00
Danko	427.27
Dutton Lainson Co.	849.15
Echo Electric Supply	2241.46
Five Nines	2729.07
Gatehouse Media	13.15
Graham Tire	137.65
Grant Hallstrom	125.00
Ingram Library Services	452.53
Jeff Zoller	50.00
JEO	15,372.50
Jason LaFollette	75.00
J.H.Sporhase	24.00
Justin Damme	150.00
Krista Sisco	105.00
Martin Marietta	208.85
Max Brammier	50.00
Midwest Breathing Air L.L.C	149.25
Midwest Library Services	247.20
Municode	1019.36
NE DHHS	70.00
NMC Cat	6557.90
Prevention Magazine	36.00
Reading Equipment & Dist, LLC	375.00
Ryan Murrell	130.00
Sam's Club	125.00
Steven Llewellen	125.00
Syracuse Do It Best	522.74
Syracuse IronWorks	29.16
Scott Hestermann	145.00
United Healthcare	12,752.77
Unum	83.59
U.S. Postal Service	225.00
Westrum Leak Detection	1600.00
Western Sand & Gravel	198.58
Windstream	1167.27
Writetime Communications	261.45
Shayna Murrell	954.71
Todd Aksamit	1157.87
Kelly Farmer	1212.95
Derek Harms	1318.48
Mark Moerer	1288.05
Chiona Morris	1810.31
Julie Slafter	883.48
Jeffrey Vogt	1866.02
Brian Vodicka	937.06
Jonathan Baugous	718.07
Brent Teten	1390.80
Sue Antes	1513.64
Kristina Henke	181.70
Karen Kimpel	130.82
Tomas Ortiz	454.25
Carolyn Bremer	181.70
Alan Britton	181.70
Deb Dettmer	181.70
Alfred Gigstad	181.70
Patty Hogancamp	109.02
Leah Ganzel	253.46

Bruce Neeman	224.86
Jody Bruns	125.00
Carol Linquist	200.00
Marcia Scheinost	125.00
Tim Wilson	200.00
Craig Boldt	150.00
Chris Lutjemeyer	150.00
David Sabatka	150.00

AMBULANCE REPORT – Rescue Chief Tim Wilson in attendance to present the year-end report. Wilson pointed out the SRS are still maintaining 911 as the most prevalent types of calls; Wilson said they have seen an increase in the number of calls that are simultaneous calls which is an issue because of staffing. Turn around for a typical call can be 45 minutes to an hour where as a transfer can be from 2 ½ hours to 4 hours, these estimates do not include paperwork. The new ambulance arrived on February 7<sup>th</sup>, 2018; the new upgraded radios will be in and installed soon. After that the rig will be stocked and will be put into service after everyone is trained as it is much bigger than what the SRS is used to driving. Currently there are 22 members; critical need is the day shift. A couple of people are interested in the EMT class but he doesn't have the numbers at this time to hold a class

Wilson led the discussion on Rescue Patient billing. Wilson would like to change the assessment transport down to \$50.00; this is when a patient refuses transport. SRS is seeing a 49% return on their services which Wilson explained is normal for emergency services. Annual approval is still necessary even if no changes are necessary. Stilmock recommended tabling the discussion until the March 14<sup>th</sup> meeting in order to have all the documents necessary for signature, Wilson has other paperwork to compile also. Wilson also mentioned it is time for the revalidation for Medicare; this needs to be in prior to March 23<sup>rd</sup>. Wilson announced the SRS Formal went well and fundraising is still moving forward for the second rig.

PARKS REPORT –Park Manager Baugous present with the discussion on approval of the signage at the complex and the application for the diamond pro there as well. Council Member Britton moved to approve the banner and sign replacement bid from Writetime Communications at \$936.00, Gigstad seconded. Roll Call: Yeas: Henke, Gigstad, Dettmer, Britton. Nays: none.

Council Member Henke moved to approve the application of the Diamond Pro on the complex fields at the bid of \$8560.00, Gigstad seconded. Roll Call: Yeas: Britton, Gigstad, Henke, Dettmer. Nays: none.

Council President Dettmer explained the discussion and approval of new hire for full-time position in Parks department including hourly wage approval will be tabled until the March 14<sup>th</sup> Council meeting.

PUBLIC WORKS REPORT –

Council President Dettmer led the discussion on the possible widening of 11<sup>th</sup> & Poplar intersection. Evan Wickersham of JEO not present but had submitted a bid for the widening prior to the meeting. Vogt reached out to Baragary Construction also and gave a bid of \$8300.00 which is significantly lower than the JEO bid. Council Member Britton moved to approve Baragary's bid of widening the intersection at the price of \$8300.00, Henke seconded. Roll Call: Yeas: Dettmer, Gigstad, Britton, Henke. Nays: none.

Council President Dettmer led the discussion on items for bid from City Hall upstairs. This item will be tabled until the March 14<sup>th</sup> meeting.

Council President Dettmer led the discussion on painting of Utility Shop. Vogt explained Doug Damme had given a bid for painting the building of \$9200.00. Vogt has money left over from the roof budgeted, with a cost of \$1200.00 of that not in the budget. Council Member Gigstad moved to approve the bid of \$9200.00, Henke seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none.

Council President Dettmer led the discussion and update for Wellhead Master Plan and Drinking Water Protection Plan. Britton informed the rest of the Council three people from NRD, two from JEO, one from NEDEQ as well as Britton, Stilmock and Vogt were present for a meeting led by Dane Simonsen of JEO. An outline of the meeting discussion was handed out including targeted dates for the project as well as a to-do list for the City and others. The project is set to close out April of 2019 with the possibility of a new well hopefully by the end of this year. Estimated cost of one proposed well at the

location where the first two wells were drilled is at \$750,000.00. A second well would possibly be placed next to Highway 50 and is estimated at \$570,000.00 with a third well estimated at \$544,000.00. Another item was discussed to bring a redundant 16" water main to town along Highway 50 estimated at \$6,500,000.00 for acquisition cost of easements; this is strongly encouraged as our current peak water usage during the summer time is at the City's peak capacity. Funding alternatives may include sources such as USDA and State Revolving Fund. Community outreach information was presented as well. All of this will go into the Wellhead Protection Plan.

Britton explained a part of the Drinking Water Protection Plan is the formation of a stakeholder committee; Britton will reach out to those on the list to understand what the City is and to become "In-The-Field Ambassadors". With this the City is trying to protect the ground water around the area of the well-field. From there the City will try to obtain Best Management Practices for the property owners located in this 50-year area of water travel. The City will hold public relation events to provide information to the public in order to help people why it is important. Stilmock suggested pulling in the FFA at the high school as an educational piece.

Gigstad commented he received some complaints regarding the City not paying property tax on the well field acres. Stilmock will research other instances where cities have put out land for cash rent where they have not had to pay property taxes and work with Gigstad and others regarding clarification/education for the public.

#### OLD BUSINESS –

Council President Dettmer led the discussion on update on private streets zone development. Stilmock will reach out to JEO again. The discussion was tabled until the March 14<sup>th</sup> Council Meeting.

Council President Dettmer led the discussion on Projects in Motion. Dettmer does not have any new information. The discussion was tabled until the March 14<sup>th</sup> Council Meeting.

Council President Dettmer led the discussion on and possible action on infrastructure cost sharing for CMH Project, Justin Stark of Olsson Associates present. Stark provided updated documents for the Mayor, Council, Stilmock and Superintendent Vogt. Increased costs for water are for increases in material costs for gate valves and the main as well as for fire hydrant assemblies. Not reflected is the upsizing from the 4" to the 8". Regarding drainage, Olsson has continued to work with NDOT and since the last meeting Olsson finalized the option presented in February. This included the outlet structure. Additional costs include structure revisions and design fees at \$10,080.00. All three components of storm sewer, water and drainage added together come to around \$52,500.00, which is under the initial \$60,000.00 estimated by Nate Buss months ago. Council Member Britton moved to approve to move forward with the drainage at \$10,080.00, Gigstad seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none. The water and sanitary sewer items will be tabled until the March 14<sup>th</sup> Council meeting.

Council President Dettmer led the discussion and Resolution on agreement between City and Five Nines. The discussion was tabled until the March 14<sup>th</sup> Council meeting.

Council President Dettmer led the discussion and Resolution No. 18-07 regarding notice to LARM and Request for Proposals for City's property insurance. HUB International Rep Trevor Dinovo spoke of how risk management companies look at what a municipality has currently and moves forward from there. HUB International is the broker whereas Trevor is the agent. One Beacon program is available through Ball Insurance. Council Member Britton suggested the City start moving on the process as soon as we can. Council Member Britton moved to adopt Resolution No. 18-07 approving the notice to LARM, Henke seconded. Roll Call: Yeas: Gigstad, Britton, Dettmer, Henke. Nays: none.

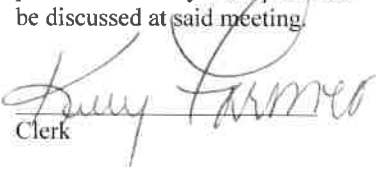
#### NEW BUSINESS –

Council President Dettmer led the discussion on 2018 Easter Egg Hunt at Williams Park, north & south ends, on Saturday March 31<sup>st</sup> at 4:00 P.M.; Jeni Leefer of Chamber of Commerce and Syracuse Snoflakers not present. Council Member Britton moved to approve the use of Williams Park for the 2018 Easter Egg Hunt on March 31<sup>st</sup>, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none.

Council President Dettmer led the discussion on street closings for GermanFest 2018, Doug Beach presented a map; there are some changes as compared to recent years. Council Member Gigstad approved the street closings as demonstrated on the map for Saturday, July 14<sup>th</sup> from 6 A.M. to 7 P.M., Britton seconded. Roll Call: Yeas: Britton, Henke, Dettmer, Gigstad. Nays: none.

The next Council meeting will be on March 14<sup>th</sup>, 2018 at 6:00 P.M. Council President Dettmer asked a Council Member to motion to adjourn. Council Member Britton moved to adjourn the meeting at 8:25 P.M., Henke seconded. Roll Call: Yeas: Gigstad, Henke, . Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.

  
Clerk

  
Mayor