

REGULAR MEETING
CITY COUNCIL

May 9, 2018

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on Wednesday May 9, 2018 for their regular meeting in the Syracuse City Hall Council Chambers at 495 5th Street. Notice of meeting was given by posting in three places. Mayor Ortiz requested roll call, present were Mayor Ortiz and Council members Gigstad, Dettmer, Britton, Henke. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the April 11th, 2018 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Mayor Ortiz led the discussion on Approval of Treasurer's Report and Claims. Todd Blome of BMG presented March and April's Treasurer's Reports. Blome reported the City is seven months into its budget year; all bank accounts have been reconciled as well as bond payments and amortization schedules. A few things to point out are utility receivables are up, sales tax is down a little compared to last year at this time, the CDBG entries have been separated out in the report, and "other" is down but this is due to the receipt of a large building permit and fee submitted last year. Parks expenses are down; Mayor Ortiz explained these expenses will be going up within next couple months. Budget proceedings and meetings will be starting soon; Blome offered to send reports from BMG's software to help Clerk Farmer with the budgets. Council Member Britton moved to approve the March and April Treasurer Reports and pay the claims, Gigstad seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none.

Added Touch	53.00
Aflac	357.10
All Roads Barricades, Inc.	313.62
Ameritas	80.56
Art FX	129.78
B&B Pump N Go	1530.71
Baragary Construction Inc.	23,890.00
Beatrice Concrete	850.06
Benefit Plans Inc.	298.75
Big Red Drainage	82.00
BMG	2500.00
Bound Tree	1540.48
Border States	707.32
Brandt, Horan, Hallstrom & Stilmock	2181.60
Brown Glass Co.	963.00
Capital Business Systems	162.12
City of Nebraska City	640.13
City of Syracuse	1009.20
Complex Concessions -- Petty Cash	1500.00
Culligan	9.00
Danko Emergency Equipment	1354.41
Demco	56.20
Delta Dental	380.42
Dutton Lainson Co.	3216.45
Eakes Office Solutions	926.08
EMS Billing Service	1046.90
Every Day with Rachel Ray	20.00
Farner Bocken	479.60
Five Nines	2130.00
Gatehouse Media	37.45
Hank's Garage & Tire Repair	95.33
Hawkins	193.62
Hemje Plumbing & Htg.	219.25
HGTV Magazine	19.97
Ingram Library Services	232.82
Interstate All Battery Center	51.30
JEO	20,364.75

JH Sporhase	300.00
John Palmtag	100.00
Justun Hampton	35.00
Kan Equip	386.52
Karen Danner	60.00
LARM	587.25
Martin Marietta	1283.63
Matheson	126.95
Mc2	1530.62
Micro Marketing LLC	95.36
Midwest Labs	125.18
Midwest Farmers Coop	65.87
Mike's Window Svc	182.91
Moore Medical	962.33
Municipal Emergency Services	2026.85
Nebraska City Utilities	237.44
NE Dept. Of Transportation	12,662.50
NE Public Health Environ. Lab	48.00
NE Wastewater Operators Division	30.00
One Call Concepts	38.16
Otoe County Sheriff	15,000.00
Papillion Sanitation	627.45
Pepsi	1576.80
Petty Cash – City Hall	171.60
Pioneer Underground Sprinkler	3231.50
Pool Concessions – Petty Cash	210.00
Real Simple	71.88
Right Eye Digital	115.00
Sandry Fire Supply	298.41
Softball Umpires	75.00
Stutheit Implement	1590.45
Suez	6236.00
Syracuse Do It Best	772.13
Syracuse Lumber Co.	87.14
Syracuse Motor Supply	513.54
Syracuse Pride	30.00
SVFD	1822.33
Synchrony Amazon	400.77
Terry's	1,477.89
United Healthcare	9,466.30
Unum	83.59
U.S. Postal Service	306.34
Verizon	302.15
Windstream	859.23
Writetime Communications	384.18
Shayna Murrell	1909.41
Todd Aksamit	2039.24
Kelly Farmer	2603.48
Derek Harms	2341.06
Mark Moerer	2067.08
Julie Slafter	1766.98
Jeffrey Vogt	3045.30
Jamy Prokopec	177.16
Brian Vodicka	1425.73
Jonathan Baugous	1270.13
Brent Teten	2348.74
Patrick Bryant	1809.61
Nicole Vonderschmidt	1219.55
Rhonda Iburg	281.53
Todd Aksamit	107.49

Brent Teten	100.00
Tim Wilson	200.00
Marcia Scheinost	125.00
Jody Bruns	125.00
Carol Linqvist	200.00
Craig Boldt	150.00
Chris Lutjemeyer	150.00
David Sabatka	150.00
Tami Andera	150.00
Andy Brace	400.00
Jody Bruns	120.00
Kody Cardinal	30.00
Trevor Clark	60.00
Stephanie DeGroot	40.00
Becca Royal	80.00
Carol Linqvist	500.00
Sharon Morrow	540.00
Susan Obermeyer	90.00
Kim Parde	80.00
Jen Staack	80.00
Marcia Scheinost	200.00
John Voyles	400.00
Tim Wilson	900.00
Laramie Werner	520.00
Christa Reisdorff	150.00
Joe Reisdorff	90.00

LIBRARY REPORT – Librarian Sue Antes present; circulation was great for the month of April. Children’s Programming is down; Antes feels this is because the notifications are not being sent on the Parks and Rec mass email list. Mayor Ortiz has spoken with Rec Coordinator Murrell; the Library will be able to utilize this media outlet for the Children’s Programming events. The carpets were recently cleaned at the Library by Jon Van Housen; Antes is very happy with the cleaning. Antes asked for weed killer to be sprayed at the Library to take care of the dandelions; Park Manager Baugous will take care of this.

HEARING OF THOSE PRESENT – Syracuse resident Sheena Ammon present; she is running for one of the two City Council seats up for election this year. Laramie Werner announced the new Syracuse Rescue Squad rig was on its first run.

SHERIFF REPORT – Chief Deputy Mike Holland present. Holland generated reports from the County’s new records management system. This has been an ongoing project since February of 2017. The report used for April showed where the call was at by address as well as the nature of the call; another report shows what time of the day the calls came in. In the future, addresses will be blocked out possibly depending on the nature of the call. Holland has been challenged with training the staff of 29 people on the system to ensure proper data entry; in order to utilize the system to the capacity it should be used, data entry is key. Holland would like the Mayor and Council let him know specific information they would like to see on the reports and he will work with the system to generate a report showing that information. Holland will revise the types of calls shown on the report as many of those presented in the past reports are not available on the new one, such as rescue assistance. Dettmer asked about presence at the schools. Holland explained many of them are currently involved in the training at various times, that doesn’t allow for a lot of time at the schools. Holland explained an event that happened at a Nebraska City school where the County assisted the NCPD; the call was more physically demanding than Holland had anticipated. Fortunately there was no actual threat and gave the County a good opportunity to see where they are at in response time, etc.

CONCESSIONS REPORT – Concessions Manager Julie Slafter present. Slafter explained the City’s 10-year contract with Pepsi is expiring this year at the Sports Complex. Pepsi gives back \$3.00 for every case sent back. Pepsi suggests the City do a two-year contract instead of a 10-year this time.

Slafter explained the vendor is not holding her to only receiving bottled water from Pepsi and is allowing her to make tea and refill cups. Coke will give back \$1.50 per case with the price of one pop being \$1.10 whereas Pepsi is \$.90 each; the City charges \$2.00 per pop. Stilmock explained the water and tea need to be addressed in writing as well as a revision saying after two-years the agreement be visited again. The discussion will be tabled until the next Council meeting to allow for agreement revisions. Coolers are maintained by Pepsi and will be replaced at no charge by Pepsi. Stilmock will also address signage in the agreement revisions.

FIRE REPORT – SVFD Fire Chief Bruce Neemann present. Mayor Ortiz led the discussion on approval of three firefighters to attend State Fire School in Grand Island May 18-20; these three are Shawn Rempel, Lucas Zeiger and Bruce Neemann. The expense is split evenly between the SVFD and Rural Fire. Council Member Britton moved to approve sending three firefighters to State School, Henke seconded. Roll Call: Yeas: Dettmer, Henke, Gigstad, Britton. Nays: none.

ZONING REPORT – Zoning Inspector Bruce Neemann present. Neemann said as far as zoning things have been somewhat quiet; nuisance complaints have increased. Neemann explained he and Mayor Ortiz are going to pursue what is read in the City Code Book of Ordinances. Neemann referred to a case regarding a prior issue of a camper being parked illegally and had asked if he could hire someone to remove the camper from the property; Stilmock and he will speak privately on this issue.

SWIMMING POOL & PROGRAMS & PARKS REPORTS – Rec Coordinator/Pool Manager Murrell and Park Manager Baugous present. Mayor Ortiz led the discussion and approval of sand volleyball poles and equipment. Murrell presented two bids for the poles, net, cables. Price of sand has gone up at \$13.20/ton. The two courts will be south of the ball fields, west of the complex shop. Murrell is planning a fundraising tournament as well as a fall league. Murrell would like to use picnic tables at the site. Murrell has spoken with Superintendent Vogt regarding placing a light on a pole with a switch and using a hose for a water source with a concrete pad to clean off sand. Murrell would like to go with Midwest Falls for the sand and the Epic Sports bid for the equipment. Council Member Britton moved to approve the construction of the volleyball courts for \$10,806.06, Gigstad seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none.

Mayor Ortiz led the discussion on batting cage costs and budget funds. Crouch Recreation provided a bid which was approved at a previous meeting. Additional funds will be used from donations from the Legion and \$900.00 from the Bruce Hassler fund; the Hassler family would like a plaque displayed at the batting cage. Murrell will work with Stilmock on the plaque.

Park Manager Baugous announced the grading work at Williams Park pond has begun, the drainage issue at the complex playground is being looked at. Midwest Walls and Landscape and Custom Scapes of Lincoln are both drawing up possible solutions to the issue. Sprinklers located where the new batting cage is to be placed are being re-routed, broken sprinkler heads at the complex and soccer fields have been fixed by Pioneer Sprinklers. All equipment for the Cemetery mowing has been purchased. New field banners have been ordered and Steven Owens of Advanced Exteriors is giving the City an estimate for dugout covers for two fields. A donor has mentioned donating money for the dugout covers.

Mayor Ortiz asked for the Council's input on fences. The fencing company recommended running the fence down J Road to the west but nothing was closed on the back side and the bid came in around \$29,000.00. Gate entrances need to be discussed; Mayor Ortiz has been working with the GermanFest Committee and Jon has been working with the Syracuse Soccer Club. Two entrances to the soccer fields would be ideal and large gate entrances for moving mowers and goals in and out. The GermanFest Committee had budgeted \$7000.00 towards the fencing for the area where the concert is being held this summer. The Otoe County Keno Fund was also brought up as being a possible source for funding. Council Member Britton suggested seeing how the first concert goes. Mayor Ortiz also mentioned using the space delegated for the concert as a dog run during other times of the year. Jon mentioned several people have driven on the soccer fields so a fence around the fields would be helpful. Council Member Gigstad mentioned the GermanFest Committee pay rent in future years if the City helped with constructing a fence. Britton has concerns about using the same area for a dog run if people will be sitting on the ground for concerts. Mayor Ortiz will keep everyone informed on future conversations.

PUBLIC WORKS REPORT –

Superintendent Jeff Vogt present. Mayor Ortiz led the discussion and Resolution No. 18-15 on Cost Share Agreement between City and Community Memorial Hospital Inc., Jerry Stilmock explained. The agreement was discussed in depth previously and is regarding the City's contribution for the extension of the water line for future development. Council Member Gigstad moved to adopt Resolution 18-15, Dettmer seconded. Roll Call: Yeas: Britton, Henke, Dettmer, Gigstad. Nays: none.

Mayor Ortiz led the discussion on funding opportunity for Well Field Development Project; Anthony Fitzgerald and Luann Brown of USDA Rural Development present. Fitzgerald explained they have received information regarding the City's Well Field project from JEO. USDA Rural Development uses data based on the City's water meter sizes and residential splits this helps spread the load at the end compared to commercial users. USDA's information is based on the City putting in two wells and the transmission main. Their total project costs come to 7.9 million and the transmission main consists of about 5 million of that. USDA would be offering a loan of around 5.8 million and offering a grant to the City of about 2.1 million. Fitzgerald explained the project could be phased but to keep in mind construction costs may be up if the City waits until further in the future. USDA Rural Development currently work with 100 communities. Syracuse falls in the "intermediate" category as far as median household income therefore the City receives a little lower interest rate. Interest rates can be locked in; USDA needs a decision made in August for their "pooling". The WWAC meetings are held monthly where determinations are made as to which funding agencies would be a good fit for each project USDA is helping; USDA will submit applications on behalf of the community. USDA encourages communities to attend these meetings. USDA also helps cities build slush funds and asset funds. The Mayor, Council and Vogt would like to see what the monthly utility bill would go up. The discussion will be continued.

Vogt reported the lagoon pumps have been installed and are running properly, 11th & Poplar widening is completed and traffic seems to be flowing well, the first phase of GIS mapping is almost complete; Jeff is working with Joe Sather of JEO. LTAP will be conducting a meeting on May 22nd for installation of the signs being provided by them to the City. The City will be receiving approximately 72 signs.

OLD BUSINESS –

Mayor Ortiz led the discussion and Resolution on Agreement for Garbage, Recycling and Seasonal Yard Waste Collection, Hauling and Disposal between City and Papillion Sanitation. Stilmock has been working with Paul Breitermann of Papillion Sanitation regarding revisions to the proposed agreement with the City.

Mayor Ortiz led the discussion and opening of bids for property located upstairs of City Hall, Stilmock opened the sealed bids. Bids were accepted from First Bank of Nebraska, Alan Britton and Wes Halvorsen. Mayor Ortiz suggested taking the higher bid of any items whereas multiple bidders were involved. Council Member Henke moved to accept the bids on all bids except 24, 25 & 26, Gigstad seconded. Roll Call: Henke, Dettmer, Gigstad, Britton. Nays: none. Council Member Gigstad moved to accept the bids on items 24, 25 & 26, Dettmer seconded. Roll Call: Gigstad, Dettmer, Britton, Henke. Nays: none.

Mayor Ortiz led the discussion and presentation of City Uptime Project Scope; Scott Pulverenti and Jeff Newton of Five Nines present. Scott explained Five Nines has been working closely with Clerk Farmer and Council Member Britton on the project. Five Nines has put together three options that accomplish the needs the City has asked for starting on a smaller scale with Option 3 being the most in depth and expensive. Jeff explained Option 1 consists of replacing the loaner server the City is currently working on and upgrading and standardizing the existing equipment. Five Nines would be monitoring the key departments; basically replacing what's broke and keeping the bare minimum. Option 1 consists of replacing the server and providing everything in Option 1 plus installing firewalls, interconnect all devices that are on the network, provide protection with image based data so if City goes down the information is backed up off-site. Management cards would also be provided for a graceful shutdown, along with racking and shelving, and including library, utilities fire and rescue protection of their networks and remotely monitoring those systems; wireless access points are also in Option 1 for each of the locations. Microsoft Office licensing is included. Option 2 involves the same physical deployment from Options 1 plus file storage and collaboration and implementation of Office 360 but once City is moved to Office 365 a system needs to have Windows 10 therefore the stations would need to be

updated with Windows 10. Option 3 has everything from Options 1 and 2 but also includes replacing all the systems at all locations. Existing Windows 7 machines will be reaching the end of life for support for Windows 7 next year. In order to control access with user accounts (make domain ready) machines with Window 7 would need to be replaced or upgraded. All locations would be connected on the network. The labor could be saved on by using the current agreement and rolled out four systems a month. There are areas where cuts can be made from Option 3 as far as replacing equipment. The discussion was tabled until a future meeting to allow for revisions to be made. Five Nines mentioned on Option 1, the faster the City moves on with a permanent server the faster it no longer continues to pay rental fees, Option 2 & 3 layer on this.

Mayor Ortiz led the discussion on RFP information for City's insurance. No updates are available at this time.

Mayor Ortiz led the discussion on Projects In Motion; Council Member Dettmer explained a letter has been sent to the City Administrator of Central City. Meetings will tentatively be scheduled for June, July and August. Dettmer mentioned the biggest concerns are housing needs and business growth retention. This data was pulled from a community survey. The project is being looked at as a five-year projected plan. Stilmock will follow up with Central City within a week.

Mayor Ortiz led the discussion and update on private streets zone development. Stilmock explained a Doodle notification has been sent out to numerous individuals to possibly have a joint meeting between the Planning, Council, reps from JEO and Jeff Vogt. Local developers will be invited to this meeting as well.

NEW BUSINESS –

Mayor Ortiz led the discussion on consideration of one fee for Conditional Use Sign Permits, Stilmock explained. The question has been brought up if payment for a sign permit should be required if a conditional use permit fee is also going to be required. Bruce Neemann has spoken with Alan Viox about this and they both feel additional signature lines should be added to allow for the Zoning and Building Inspectors' signatures to make sure the zoning and building codes are being covered. Council Member Dettmer moved to refund the Syracuse Methodist Church sign permit fee previously paid, Henke seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none.

Mayor Ortiz led the discussion on sidewalk disrepair liability. Currently the code reads for a city of second class if someone gets hurt on a sidewalk, the City can be held liable even though it is the property owner's responsibility to fix a sidewalk in disrepair; this would require someone to police sidewalk disrepair. Clerk Farmer will send out the issue on ClerkNet to see how other communities tackle sidewalk disrepair liability. Mayor Ortiz commented he would like to see the City get projects and issues resolved before adding more. Council Member Britton would like the Council to make a decision on the issue to help protect the City.

Mayor Ortiz led the discussion and Resolution No. 18-16 to approve acceptance of Assignment of Certificate of Tax Sale on real estate described as the South 64 feet of Lot 7 and 8 Block 22 Syracuse Proper, Otoe County, Nebraska for payment by City, Stilmock has received the assignment and is waiting on the original certificate. Council Member Dettmer moved to adopt Resolution 18-16, Gigstad seconded. Roll Call: Yeas: Britton, Gigstad, Dettmer, Henke. Nays: None.

Mayor Ortiz led the discussion on request for beer garden at 2018 GermanFest, July 14th. Anthony Hensley of B&J's not present. The item was tabled until the next meeting when Anthony can attend and provide a map and additional information.

Mayor Ortiz led the discussion and approval for Otoe Countywide Housing Rehab 2nd Partial Payment Request and Approval Form for Project 15-OTF-21, authorizing Mayor's signature; SENDD not present. Council Member Britton moved to approve \$7925.00 for Project #21, Gigstad seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion and approval for Otoe Countywide Housing Rehab Final Payment Request and Approval Form for Project 15-OTF-12, authorizing Mayor's signature; SENDD not present. Council Member Henke moved to approve \$10,880.00 for Project #12, Dettmer seconded. Roll Call: Yeas: Dettmer, Gigstad, Britton, Henke. Nays: none.

Mayor Ortiz asked a Council Member to motion to adjourn. Council Member Gigstad moved to adjourn the meeting at 9:25 P.M., Dettmer seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none. The next meeting will be held on May 31st, 2018.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


Clerk


Mayor