

REGULAR MEETING  
CITY COUNCIL

August 10, 2016

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on August 10, 2016 for their regular meeting in the Syracuse City Hall Council Chambers at 495 5<sup>th</sup> Street. Present were Mayor Ortiz and Council members Gigstad, Dettmer, Britton, Henke. Notice of meeting was given by posting in three places. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. The minutes were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

June Treasurer's Report available. City Treasurer, Todd Blome of BMG present. All accounts have been reconciled as well as any notes and bond payments. Mayor Ortiz informed Blome the Council has approved BMG to provide the City with their services for the 2016-2017 Budget. Britton made the motion to approve the Treasurer's Report and pay the claims, second by Gigstad. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: None.

AFLAC	315.20
Alan Britton	244.60
Alfred Gigstad	253.96
Allure	20.00
Amazon Credit Plan	520.23
Aqua-Chem, Inc.	926.25
Amy Frederick	4.13
B & B Pump N Go, Inc.	1305.95
Baragary Construction, Inc.	4000.00
Blackburn Mfg. Co.	174.22
Benefit Plans Inc.	616.25
BMG	2500.00
Brandt, Horan, Hallstrom & Stilmock	1892.40
City of Syracuse	2290.02
Conney Safety Products	378.43
Cardmember Service	2184.92
Carolyn Bremer	183.45
Colin Electric	1871.00
Collection Services Center	205.38
Community Memorial Hospital	27.71
Culligan Water Conditioning	42.40
DHHS	287.00
Deb Dettmer	253.96
Dutton Lainson Co.	6423.94
Dentegra Insurance Company	148.56
Edith Wellman	85.33
EMS Billing Services, Inc.	3558.30
Environmental Analysis South, Inc.	119.00
Eakes Office Plus	332.25
Farmers Cooperative	16.70
Farner Bocken Co.	230.10
Feld Fire	766.00
First Wireless, Inc.	414.25
First Class Flowers	53.75
Food Magazine	12.00
Gatehouse Media Nebraska Holdings, Inc.	263.76
Gloria Richman	150.00
Green Pro Solutions	874.35
Hawkins, Inc.	854.60
Helena Chemical Company	840.00
Hemje Plbg, Htg and AC	705.00
Ingram Library Services	395.25

Jamy Prokopec	126.54
JEO Consulting Group, Inc.	664.00
John Palmtag	100.00
Julie Slafter	740.75
Julie Slafter	1088.45
JH Sporhase	130.60
Junior Library Guild	592.80
Kelly Farmer	2828.01
Kim Parde	183.45
Kristine Henke	224.57
Karen Kimpel	282.59
League of NE Municipalities	4747.00
Leah Ganzel	232.72
Joe Reisdorff	184.70
Marcia Scheinost	184.70
Matheson Tri-Gas, Inc	125.88
MES – Midam	360.00
Midwest Laboratories, Inc	98.78
Midwest Farmers Coop	47.76
Moore Medical LLC	521.55
Municode	3182.19
Municipal Supply of Omaha	1512.37
Nebraska City Utilities	243.78
Nebraska Library Commission	500.00
Nebraska Power Review Board	202.93
NMC Exchange LLC	50.77
Omaha Public Power District	148,176.27
One Call Concepts, Inc.	25.29
Otoe County Sheriff	15,000.00
OPPD	146,228.82
Otoe County Clerk	219.87
Otoe County Clerk	200.88
Papillion Sanitation	453.07
Patricia Hogancamp	166.23
Pepsi Cola of Lincoln	384.10
Penworthy Company	167.74
Preceptor Tau	809.90
Professional Property Valuations	1600.00
Ron Rehtus	450.00
Richard Sitzman	115.44
Roy Bretthorst	116.14
Sam's Club/Synchrony Bank	484.07
Shaffer Communications	112.00
Syracuse Iron Works	1185.49
St. Paulinus Catholic Church	1439.51
Stutheit Implement	2481.55
Sue Antes	41.97
Sue Antes	1579.13
Syracuse Lumber Co.	427.13
Syracuse Do It Best	828.25
Syracuse Motor Supply	293.63
Terry's Family Foods	410.53
The Added Touch	23.96
The Oprah Magazine	8.00
United Healthcare	7276.60
U.S. Post Office	312.30
Utility Service Co., Inc.	19,016.64
Verizon	405.40
Wayne Schomerus	150.00
Western Area Power Administration	3697.18
Westover Rock & Sand	1764.94

Windstream	1519.66
WriteTime Communications	854.56
Xi Beta Lamba	416.50
Shayna R. Murrell	1896.44
Todd E. Aksamit	1891.11
Derek R. Harms	2245.25
Mark S. Moerer	2673.20
Chiona R. Morris	1714.33
Julie J. Slafter	1947.21
Mitchell Stubbendick	2164.29
Brian Vodicka	292.00
Jeff Vogt	3003.06
Eldon Halm	115.44
Tomas Ortiz	461.75
Timothy A. Wilson	184.70
Carol Linqvist	183.45
Katherine Mahar	402.67
Tim Stilmock	612.37
Dale Young	451.35
Jonathon Cox	449.11
Morgan Mueller	1055.79
Julie Isaacs	329.33
Cody Pester	656.15
Coleman Orchard	991.09
Jamy Prokopec	688.21
Braiden Kendall	38.10
Madison Mueller	300.90
Cody Ryan	489.93
Emily Holthus	317.58
Taylor Weiler	551.90
Aaron Mead	645.42
Viktor Werner	649.82
Lyndsey Sheil	219.67
Cassie Katen	183.93
Brynn Krieger	496.13
Aprille Johnson	137.77
Megan Reuter	113.46
Erika Hunzeker	777.25

SHERIFF REPORT – No one present from Otoe County Sheriff Department. Mayor or Council did not have any questions regarding report submitted by Deputy Holland.

FIRE DEPARTMENT REPORT – Bruce Neemann present. Neemann asked permission to purchase air bag equipment. Council Member Britton moved to approve purchase of air bag equipment with the City’s share of the purchase not to exceed 800.00, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

LIBRARY REPORT – Librarian Antes presented her report. Good circulation for the month. Summer reading included visitors regarding computer technology and drones, a magicians act out of Vegas as well as “What is Pokemon Craze?”. Antes is moving to Eakes office supply for her paper products based on expense. All three main doors will have handi-cap accessibility. Shelves are being place in the store room. Electric Specialties have merged with Midwest Alarm Systems; all future claims will come from Midwest Alarm Systems. Antes is asking to have the Library’s internet speed be increased from 3 mg’s to 100 mg’s at an additional \$120.00/month. The Council has suggested this be revised in her budget draft for 2016-2017 budget year.

SWIMMING POOL & PROGRAMS REPORT – Rec Coordinator Shayna Murrell present. Fall Volleyball registrations are due August 29<sup>th</sup>. The first Fall Softball League game at the Sports Complex is August 18<sup>th</sup>. A break-in occurred at the Syracuse Aqua Center; a mess was made in the closet where t-ball equipment is stored and there are indications that people were in the pool after hours and doors had been locked out. A suggestion was made to talk to SDA if their cameras may have caught any of

the activity; a police report has been filed. Last day for the Aqua Center is August 28<sup>th</sup> and there will be a patron appreciation day held that day. Murrell and Ortiz are hosting a pool employee appreciation day for the lifeguards and their families, Ortiz will be grilling. Pool Shift Manager Prokopec pool concessions has profited \$599.12 so far this season. Ortiz mentioned bringing Complex Concessions Manager Julie Slafter in on the pool concessions next season. Prokopec is looking at purchasing more of the heavy duty picnic tables. The Park Seasonal employees are finished working August 13<sup>th</sup>. A few may be available to help with weekend activity at the Sports Complex.

**PARKS REPORT** – Park Manager Aksamit presented report. The concrete approaches have been poured at the new shed at the Sports Complex. The Park Seasonal employees are finished working August 13<sup>th</sup>. A few may be available to help with weekend activity at the Sports Complex.

**PUBLIC WORKS REPORT** – Jeff Vogt present. A bid has been submitted for the roof repair at City Hall by Zahn Construction for \$940.00. Council President Britton moved to approve the bid to close of the top windows, Henke seconded. Roll Call: Yeas: Britton, Henke, Dettmer, Gigstad. Vogt has been told Love's Travel Stop is going to take care of the drainage issues occurring in the driveway of the Nebraska City Utilities station. Kearns Excavating working on the water and sewer out at the Love's site. The asphalt overlay project is almost completed by Pavers; it has been suggested the edges be tarred to help seal them. The railroad has contacted Vogt to re-do the railroad crossings at 1<sup>st</sup> Street and Midland Street.

#### **OLD BUSINESS –**

Mayor Ortiz tabled the discussion and resolution regarding the agreement between the City and SDA School District for a guard-wire on Highway 50. The discussion will be continued until the September 14<sup>th</sup> Council meeting.

Mayor Ortiz led the discussion on speed awareness yard signs campaign. Christa Reisdorff present. She has prepared maps of locations of where she would propose placing signs throughout the City. The Mayor and Council suggest coming back with examples of the signs at the September 14<sup>th</sup> Council Meeting. Reisdorff is planning to meet with the FBLA group at SDA as well as older and younger Girl Scout groups to see if they would like to help with the campaign. The campaign may be done in phases.

Mayor Ortiz led the discussion on a speed cart. This may not be the best route to take at this time. An anonymous donor may possibly help with three stationary signs and tie into Christa's campaign.

Mayor Ortiz led the discussion on budgets. Recommendations have been suggested for the individual department budgets, salaries will be discussed at a later meeting this month. Clerk Farmer will make the revisions to each department as necessary and resubmit them to the Mayor and Council for the next budget discussion as well as make copies for each department head.

The Mayor and Council are suggesting possibly any additional funds left over from the budgets at the end of the budget year go in a fund to help with a larger necessary project such as a bathhouse at the Aqua Center. Discussion on salaries has been scheduled for a Special Council meeting on August 17<sup>th</sup>, 2016.

Mayor Ortiz led the discussion on consent to represent presented by City Attorney. Jerry Stilmock led the discussion pertaining to the two clients, City of Syracuse and Jeremy Wilhelm. Stilmock has prepared a stairway agreement.

Mayor Ortiz led the discussion and Resolution No. \_\_\_\_ regarding agreement with Jeremy Wilhelm pertaining to stairway. There are concerns regarding classifying the stairwell as mutual use; lot lines may be identified by a surveyor. No agreement at this time.

#### **NEW BUSINESS –**

Mayor Ortiz led the discussion on credit cards back to staff and limits. BMG had brought this subject up during their Internal Control Review; the Mayor and Council will discuss further after receiving BMG's feedback in October.

Mayor Ortiz led the discussion on Building/Zoning Inspector. The current Building/Zoning Inspector Bretthorst is fighting a medical condition and is unable to keep up with all of the duties of the job.

Attorney Stilmock will reach out to a few people for at least a short-term basis and then also a long-term basis possibly. Discussion included contracting with Nebraska City possibly as well as any local prospects. Currently Nebraska City's Inspector also performs the inspections for Otoe County. The discussion will continue at a later Council meeting. There is a concern regarding the other two aspects of the current position which include zoning and nuisance tracker. The Mayor has briefed Bretthorst on what the City is moving toward encouraging Bretthorst to focus on his health.

Mayor Ortiz led the discussion on Inter Local Agreement with Otoe County Sheriff. Attorney Stilmock will contact the Sheriff's Department to get the ball rolling. The discussion will continue at a later Council meeting.

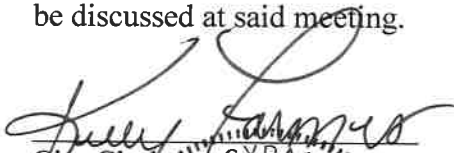
Mayor Ortiz led the discussion on the City audit bid for the 2016 annual audit. The item was tabled until the August 17<sup>th</sup>, 2016 Council meeting. A bid has been submitted by previous auditor Ritterbusch and Piotrowski. Mayor Ortiz will contact BMG to see if they have any recommendations for additional options for the City's auditor.

Mayor Ortiz led the discussion on approval of Plumbers and Electricians to work within the City of Syracuse. Council member Britton moved to approve those licenses listed by the City Clerk, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none.

Mayor Ortiz led the discussion on projects that need completed. No updates at this time.

Council Member Dettmer moved to adjourn at 10:38 P.M., Henke seconded. Roll Call: Yeas: Britton, Gigstad, Henke, Dettmer. Nays: none. The next Council meeting is scheduled for Wednesday August 17<sup>th</sup>, 2016 in the Council Chambers.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.

  
City Clerk



  
Mayor