

REGULAR MEETING
CITY COUNCIL

September 14, 2016

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on September 14, 2016 for their regular meeting in the Syracuse City Hall Council Chambers at 495 5th Street. Present were Mayor Ortiz and Council members Gigstad, Britton, Dettmer, Henke. Notice of meeting was given by posting in three places. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. The minutes were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Mayor Ortiz opened the budget hearing and led the discussion on approval of the 2016-2017 Budget, Todd Blome of BMG present. Blome explained the budget documents prepared by BMG, answering questions from the Mayor and City Council. Mayor Ortiz asked the Council if they wish to proceed with discussion regarding the salary for the Office Clerk/Concessions Manager. The Council would like more time to look into this therefore the discussion was tabled. BMG explained a change in this salary would not affect the budget enough to cause the budget to be amended therefore the budget can be voted on at this time. Mayor Ortiz closed the budget hearing. Council Member Britton moved to approve the 2016-2017 Budget, Gigstad second. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none.

Mayor Ortiz opened the public hearing and Ordinance No. 998 on hearing, support, opposition, criticism, suggestions, or observations of tax payers relating to proposed 2016-2017 Budget. Total property tax request for the 2016-2017 budget year is \$506,846.14. No opposition of the budget documents. Mayor Ortiz closed the public hearing. Council Member Britton moved to take the base limitation percent increase of 2.5%, Gigstad seconded. Roll Call: Yeas: Dettmer, Henke, Gigstad, Britton. Nays: none. Council member Dettmer moved to take the additional 1.05 increase, Britton seconded. Roll Call: Yeas: Gigstad, Britton, Henke, Dettmer. Nays: none. Council Member Gigstad introduced Ordinance No. 998 and moved the statutory rule requiring reading on three different days be suspended, Henke seconded. Roll Call: Yeas: Britton, Henke, Dettmer, Gigstad. Nays: none. Attorney Stilmock read Ordinance No. 998 by title. Council Member Britton moved for final passage of the Ordinance No. 998, Gigstad seconded. Roll Call: Yeas: Dettmer, Henke, Britton, Gigstad. Nays: none. Mayor Ortiz stated the question, "Shall Ordinance No. 998 be passed and adopted" and requested roll call vote: Yeas: Dettmer, Henke, Britton, Gigstad. Nays: none.

Mayor Ortiz opened the public hearing and Resolution No. 16-20 on hearing, support, opposition, criticism, suggestions, or observations of tax payers relating to setting the final tax request at a different amount than the prior year tax request. No opposition of the property tax levy. Mayor Ortiz closed the public hearing. Council Member Henke moved to adopt Resolution No. 16-20, Dettmer second. Roll Call: Yeas: Britton, Gigstad, Dettmer, Henke. Nays: none.

July's Treasurer's Report available. City Treasurer, Todd Blome of BMG present. All accounts have been reconciled as well as any notes and bond payments. Blome answered questions regarding how the information is sent to BMG and generated for the reports. There was also discussion on preparation for the next year's budget sessions. Britton made the motion to approve the Treasurer's Report and pay the claims, second by Gigstad. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: None.

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| AFLAC | 315.20 |
| All Roads Barricade, Inc | 143.85 |
| Amazon Credit Plan | 370.59 |
| Aqua-Chem, Inc. | 926.25 |
| Amy Frederick | 4.13 |
| Aqua Chem, Inc. | 22.83 |
| B & B Pump N Go, Inc. | 1182.51 |
| Baragary Construction, Inc. | 5998.00 |
| Barco Municipal Products | 969.24 |
| BMG | 5000.00 |
| Brandt, Horan, Hallstrom & Stilmock | 5782.50 |

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| Capital Business Systems | 60.00 |
| Cardmember Service | 514.92 |
| Chuck's Computer Repair | 100.00 |
| Collection Services Center | 410.76 |
| Countryside Cooperative | 46.53 |
| Culligan Water Conditioning | 9.74 |
| DHHS | 30.00 |
| Dutton Lainson Co. | 6356.92 |
| Dentegra Insurance Company | 148.56 |
| EMS Billing Services, Inc. | 1354.37 |
| Environmental Analysis South, Inc. | 238.00 |
| Farmers Cooperative | 15.60 |
| Fastenal Company | 739.09 |
| Gatehouse Media Nebraska Holdings, Inc. | 101.21 |
| Gregg Zahn | 9210.00 |
| Hawkins, Inc. | 198.24 |
| HD Supply Waterworks, LTD | 389.64 |
| Hanks Garage | 988.93 |
| Ingram Library Services | 596.62 |
| Iowa Pump Works | 12,623.17 |
| JEO Consulting Group, Inc. | 14,382.00 |
| John Palmtag | 100.00 |
| JH Sporhase | 74.30 |
| Jared Swaink | 75.89 |
| Kan Equip, Inc. | 43.57 |
| Layne Gebers | 14.95 |
| Joe Reisdorff | 184.70 |
| Matheson Tri-Gas, Inc | 27.60 |
| Mid America Books | 184.06 |
| Micro Marketing Assoc. | 11.69 |
| Midwest Laboratories, Inc | 32.00 |
| Midwest Farmers Coop | 100.22 |
| Monty Campbell | 461.91 |
| Municipal Supply of Omaha | 121.99 |
| Musco Lighting | 797.06 |
| Mutual of Omaha | 452.73 |
| Nebraska City Utilities | 263.59 |
| NE Dept. of Environmental Quality | 150.00 |
| NE Dept. of Revenue | 25.00 |
| NE Iowa Electrical Council | 90.00 |
| NE Rural Water Association | 200.00 |
| NMC Exchange LLC | 43.09 |
| Omaha Public Power District | 143,033.83 |
| One Call Concepts, Inc. | 33.30 |
| Otoe County Sheriff | 15,000.00 |
| Papillion Sanitation | 420.29 |
| Patricia Hogancamp | 110.82 |
| Pavers, Inc. | 134,237.56 |
| Pepsi Cola of Lincoln | 145.20 |
| Phyllis Seeba | 214.41 |
| Process Measurement Co. | 982.44 |
| Ron Ross | 560.00 |
| Sam's Club/Synchrony Bank | 435.39 |
| Syracuse Iron Works | 226.31 |
| Stutheit Implement | 323.82 |
| Syracuse Lumber Co. | 125.15 |
| Syracuse Do It Best | 526.09 |

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| Syracuse Vol. Fire Dept. | 720.33 |
| Terry's Family Foods | 386.36 |
| The Added Touch | 77.50 |
| United Healthcare | 7276.60 |
| U.S. Post Office | 314.90 |
| Utility Service Co., Inc. | 19,016.64 |
| Verizon | 423.89 |
| Western Area Power Administration | 3372.33 |
| Windstream | 1777.86 |
| Shayna R. Murrell | 1792.93 |
| Sue Antes | 1471.36 |
| Carolyn Bremer | 223.45 |
| Karen Kimpel | 182.85 |
| Todd E. Aksamit | 2052.15 |
| Deb Dettmer | 207.79 |
| Alan Britton | 183.45 |
| Kelly Farmer | 2506.97 |
| Leah Ganzel | 257.65 |
| Alfred Gigstad | 207.79 |
| Derek R. Harms | 2096.74 |
| Kim Parde | 183.45 |
| Kristine Henke | 204.04 |
| Mark S. Moerer | 2450.13 |
| Chiona R. Morris | 1728.90 |
| Marcia Scheinost | 184.70 |
| Richard Sitzman | 115.44 |
| Julie J. Slafter | 1457.53 |
| Mitchell Stubbendick | 2380.92 |
| Brian Vodicka | 1721.80 |
| Jeff Vogt | 3360.34 |
| Eldon Halm | 115.44 |
| Tomas Ortiz | 461.75 |
| Timothy A. Wilson | 184.70 |
| Carol Linquist | 183.45 |
| Katherine Mahar | 402.67 |
| Tim Stilmock | 612.37 |
| Dale Young | 621.56 |
| Jonathon Cox | 186.48 |
| Morgan Mueller | 102.05 |
| Cody Pester | 51.03 |
| Jamy Prokopec | 1062.84 |
| Braiden Kendall | 186.48 |
| Wendy Mueller | 194.95 |
| Cody Ryan | 282.06 |
| Taylor Weiler | 229.24 |
| Aaron Mead | 281.86 |
| Viktor Werner | 300.46 |
| Lyndsey Sheil | 229.24 |
| Cassie Katen | 194.95 |
| Brynn Krieger | 192.98 |
| Aprille Johnson | 194.95 |
| Megan Reuter | 194.95 |

SHERIFF REPORT – Deputy Holland presented report. There were 67 total police calls for the month of August. Holland and a few other deputies were able to go to SDA High School to meet with the new High School Principal Rohrig and discuss future involvement of the Sheriff's office at the High School. Deputy Bando has joined the Otoe County Sheriff's Department; this brings the total number of deputies up to 12. Holland answered the question of the value of the office located at City Hall for the deputies; he said it enables them to spend less time on the road having to go back and forth to Nebraska City when reports need to be done. Mayor Ortiz explained the town hall meeting went well and the general feeling was that the community is happy with the Sheriff's Department overall. Ortiz asked if more presence

will be shown by the Sheriff's deputies after Love's Travel Stop opens up in December. Holland explained Highway 2 already brings in some issues but yes they will keep an eye on the location. Concern is present regarding trucks pulling over on the shoulders of the on and off ramps from Highway 2, Holland will look into this and report back to Mayor Ortiz.

FIRE DEPARTMENT REPORT – Bruce Neemann present. Mayor Ortiz gave kudos to Neemann and the SVFD for their quick response to the water tower emergency and finding the location of the water leak; in the future the SVFD will help go door to door with pre-printed fliers to notify residents of an emergency. Neemann led the discussion regarding changing providers for the department's life insurance policy. Barry Brandt at Countryside Bank carries the same policy as our current carrier at no premium cost increase, Ball Insurance, with Brandt being local it would be beneficial to switch. Council Member Britton moved to approve changing providers for the SVFD and SRS life insurance policy, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

PUBLIC WORKS REPORT – Jeff Vogt present. Vogt explained the water tower was struck by lightning on August 28th, blowing the relay out. This caused the utilities department to need to run the wells by hand. The company that monitors the City's SCADA system has no explanation why the alarm did not go off when the levels of the water tower started decreasing at the time of the water main break. A new SCADA software system will cost \$5500.00. Vogt explained the break may have happened around midnight, thus resulting in a loss of 100,000 gallons of water per hour. A bid of \$11,000.00 by Baragary was introduced for the street repairs at the water main break. Rock will also need to be purchased for the repairs. Stilmock suggested calling LARM to look into if any of this is covered. These bids will be tabled until the September 20th, 2016 Council meeting.

Vogt led the discussion on approval of and posting for the Street and Maintenance Employee position. Council President Britton moved to approve the creation of a Street Department position, Gigstad seconded. Roll Call: Yeas: Henke, Dettmer, Britton, Gigstad. Nays: none. Clerk Farmer will post an ad for next week's Journal-Democrat.

Mayor Ortiz led the discussion on the nuisance tracker, Chiona Morris present. Morris has been busy getting caught up on where the tracker was left off from Bretthorst's work. She has spent a couple hours already taking photos; Morris explained the work is very time consuming. Britton asked if the tracker could be adjusted to reflect new nuisances to be at the top. No further questions at this time.

SWIMMING POOL & PROGRAMS REPORT – Rec Coordinator Shayna Murrell present. Fall Softball districts has been scheduled for October at the Sports Complex; the last regular season game is scheduled for September 15th. The P & R volleyball program has 56 girls signed up this year; the first games will be on Saturday, September 24th. A request has been brought to Murrell and Ortiz for the purchase of a new pitching machine for the Complex with the funds coming from the leftover money from the playground equipment. Winterizing of the pool will begin soon when the Utilities department has time to help Murrell.

PARKS REPORT – Park Manager Aksamit presented report. Aksamit has been busy completing additional work on the new shop at the Sports Complex including electrical panel, water to the building and sewer hook-ups; the wash pad has been poured. Aksamit introduced a bid from WJH for a rough-in of the framing of the office and bathroom. This will be tabled until the September 20th Council meeting. Mayor Ortiz led the discussion on purchase of rock for use around the Complex shed. Council member Britton moved to approve the eight truckloads of rock to be purchased, Henke seconded. Roll Call: Yeas: Henke, Britton, Dettmer, Gigstad. Nays: none.

OLD BUSINESS –

Mayor Ortiz tabled the discussion the agreement between the City and SDA School District for a guard-wire on Highway 50. A revised contract has been sent by Stilmock to the School Board. The discussion will be continued until after the School Boards meeting.

LIBRARY REPORT – Librarian Antes presented her report. Good circulation for the month. Preschool story time has 36 and the two book clubs are at 10 23. Electric Specialties have merged with Midwest Alarm Systems; Sue has the pass code. The Library has been designated to be a location for citizens to come to use the computers and/or receive assistance to get signed up for the Everbridge emergency

calling system; The University Extension Office in Syracuse is also offering this service. The two remaining doors need handicap accessibility were installed.

OLD BUSINESS Continued –

Mayor Ortiz led the discussion on a speed cart. The City will need to request a permit with the State to put a mobile speed trailer on Park Street. An anonymous donor has offered their help with purchasing the mobile speed trailer. The new Street Department hire would be in charge of moving the sign around town.

Mayor Ortiz led the discussion on speed awareness yard signs campaign. Christa Reisdorff present. She has met with FBLA students at SDA. The eight students are excited about helping and working on fundraising for the project. Possible timeline would be placing posts early spring of 2017. A few people have volunteered their streets could use a sign. Mayor and Council suggest coming back with examples of the signs and look at possibly utilizing existing poles to place some of the signs. A concern is location and blocking drivers; the City will reach out to Evan Wickersham regarding sign placement regulations.

Mayor Ortiz led the discussion on the Inter Local Agreement with the Otoe County Sheriff's Department. Additional information has been requested and forwarded to Dave Partsch by Attorney Stilmock. Office Clerk Slafter compiled data from other 10 communities regarding their Inter Local agreement costs and populations. Ortiz will look thru the data; copies will be made for Council members. The discussion will continue at the September 20th, 2016 Council meeting.

Mayor Ortiz led the discussion and Resolution regarding the 2016-2017 LARM renewal. The discussion was tabled until the September 20th, 2016 Council meeting; Mayor Ortiz will speak with Mike Nolan of LARM.

Mayor Ortiz led the discussion on bids for the City's annual audit. The Council agreed to continue with Ritterbusch and Piotrowski for the current year's audit but look into other auditors for future audits. A proposal has been submitted by Julie Bauman, CPA, P.C. in Falls City; Clerk Farmer will follow up with her.

Mayor Ortiz led the discussion on City retaining Attorney Jenniffer Panko-Rahe for City purposes relating to purchase of real estate. Attorney Stilmock has reviewed the contract. Council member Dettmer moves to accept the contract with Jenniffer Panko-Rahe, Gigstad seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

NEW BUSINESS –

Mayor Ortiz led the discussion and Resolution No. 16-21 on 2009 Refunding Bonds, General Obligation Bonds. John Trecek of Ameritas present to explain. This is the last of the Swimming Pool bonds. Council Member Britton moved to adopt Resolution 16-21, Dettmer seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none. Trecek explained that the City names a "Treasurer" as BMG cannot actually be named the City's official Treasurer. The City will need to appoint a Treasurer as they will need to sign the bonds. This will be an annual appointment made by the Mayor along with the other annual appointments.

Mayor Ortiz led discussion and Ordinance No. 999 on issuance of 2016 General Obligation Refunding Bonds. John Trecek of Ameritas explained. Council Member Henke moved to introduce Ordinance No. 999 and move that the statutory rule requiring reading on three different days be suspended, Gigstad seconded. Roll Call: Yeas: Britton, Dettmer, Gigstad, Henke. Nays: none. Attorney Stilmock read Ordinance No. 999 by title. Council Member Dettmer moved for final passage of Ordinance No. 999, Britton seconded. Roll Call: Yeas: Henke, Gigstad, Dettmer, Britton. Nays: none.

Mayor Ortiz led the discussion and Resolution No. 16-22 on 2008 Highway Allocation Fund Pledge Bonds, Series 2016. John Trecek of Ameritas present to explain. Council Member Britton moved to adopt Resolution 16-22, Henke seconded. Roll Call: Yeas: Dettmer, Henke, Gigstad, Britton. Nays: none.

Mayor Ortiz led discussion and Ordinance No. 1000 on issuance of 2016 General Obligation Refunding Bonds. John Trecek of Ameritas explained. Council Member Gigstad moved to introduce Ordinance No. 1000 and move that the statutory rule requiring reading on three different days be suspended,

Dettmer seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none. Attorney Stilmock read Ordinance No. 1000 by title. Council Member Dettmer moved for final passage of Ordinance No. 1000, Britton seconded. Roll Call: Yeas: Dettmer, Britton, Gigstad, Henke. Nays: none.

Mayor Ortiz led the discussion on the Welcome to Syracuse sign. Ortiz reached out to a land owner to possibly donate a portion of their land for a sign to be placed on the North end of town. A sign for the South end is also being discussed, possibly going somewhere within the Utilities south shop property. An agreement is being drawn up at this time. The Council agrees to move forward with the project.

Mayor Ortiz led the discussion on Syracuse Streambank Stability Assessment. A meeting was held recently with Attorney Stilmock, Council Member Britton, Mayor Ortiz and representatives from JEO. Attorney Stilmock explained. JEO is looking at infrastructure for 1st Street. Council member Britton explained various options, such as moving ditches and dirt. Council Member Dettmer also brought attention to the water going over 1st Street. The City will continue to work on this project.

Mayor Ortiz led the discussion on approval of NE Liquor Control Commission New Manager Application for Randy Dalby for Syracuse Country Club. Dalby present. Council Member Britton moved to approve the application for Dalby as Manager of SCC, Gigstad seconded. Roll Call: Yeas: Henke, Dettmer, Gigstad, Britton. Nays: none.

Mayor Ortiz led the discussion on request of a Special Designated Liquor License by Knights of Columbus/Adam Holz for Sunday October 9th, 2016 at St. Paulinus Social Hall. Council Member Britton moved to approve the SDL for St. Paulinus's annual fish and mountain oyster fry, Dettmer seconded. Roll Call: Yeas: Britton, Gigstad, Dettmer, Henke. Nays: none.

Mayor Ortiz led discussion on request of street closing from 11th & Oak South to 9th Street on Saturday October 1st, 2016 starting at 9:00 A.M. for the purpose of a block party. Justin Stark, Syracuse Resident present to explain. Council Member Gigstad approved street closing for October 1st, Dettmer seconded. Roll Call: Britton, Gigstad, Henke, Dettmer. Nays: none. Justin will coordinate with Superintendent Vogt to borrow barricades.

Mayor Ortiz led discussion on presentation of engineering services. Justin Stark of Olsson Associates. Stark presented to the Mayor and Council how Olsson Associates engineering services could benefit the City.

Mayor Ortiz led the discussion on request for no parking be allowed on either side of street on 9th Street from Mohawk to Midland Streets. Jason Morgan, Syracuse Resident, not present. The discussion is tabled until the October 12th Council meeting.

Council Member Dettmer moved to adjourn at 9:37 P.M., Henke seconded. Roll Call: Yeas: Gigstad, Britton, Dettmer, Henke. Nays: none. The next Council meeting is scheduled for Tuesday September 20th, 2016.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.

City Clerk



Mayor