

REGULAR MEETING
CITY COUNCIL

February 14, 2018

The Mayor and City Council of the City of Syracuse, Nebraska met at 6:00 P.M. on Wednesday February 14, 2018 for their regular meeting in the Syracuse City Hall Council Chambers at 495 5th Street. Notice of meeting was given by posting in three places. Mayor Ortiz requested roll call, present were Mayor Ortiz and Council members Gigstad, Dettmer, Henke, Britton. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the January 24th, 2018 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Mayor Ortiz led the discussion on Approval of Claims; no further discussion was had. Council Member Gigstad moved to approve to pay the claims, Britton seconded. Roll Call: Yeas: Henke, Dettmer, Gigstad, Britton. Nays: none.

Aflac	357.10
Alex Wakefield	50.00
Ameritas	58.40
Arrow (Rescue)	802.23
B&B Pump N Go	1355.39
Backer Acres	6300.00
Beatrice Concrete Company	463.00
Benefit Plans	302.50
BMG	2500.00
Bound Tree	553.33
Brandt, Horan, Hallstrom & Stilmock	2212.90
Capital Business Systems	130.32
Cardmember Services	1796.33
City of Nebraska City	1046.09
City of Syracuse	542.50
Country Magazine	7.50
Country Living	17.00
Culligan	42.40
Danko	69.54
Eakes	42.59
Eaton	19,440.51
EMS Billing Service	502.77
First National Bank	500.00
Five Nines	1397.82
Gatehouse Media	117.70
Grant Hallstrom	50.00
Internal Revenue Service	3907.15
JEO	8201.50
Jason LaFollette	75.00
J.H.Sporhase	195.80
Jon Palmtag	100.00
Julie Baumann, CPA	10,111.56
Justin Damme	100.00
Kan Equip	6.88
Krista Sisco	105.00
Kriz Davis	255.05
LARM	723.24
Lindsey Bjork	317.50
Matheson	35.15
Michelle Zoller	75.00
Midwest Labs	121.40
Monty Roberts	125.00
Municipal Supply of Omaha	1989.44
NE Child Support Payment Center	290.78
Nebraska City Utilities	2254.00

Nincehelsers Trucking	400.00
One Call Concepts	6.03
OPPD	132,200.84
Otoe County Sheriff	15,000.00
Papillion Sanitation	259.18
Ron Rosenthal	400.00
Ryan Murrell	130.00
Sargent Drilling	500.00
Southeast Area Clerks Association	10.00
Stutheit Implement	33.23
Synchrony Bank (Amazon)	517.63
Syracuse Do It Best	865.49
Syracuse IronWorks	90.53
Syracuse Lumber Co.	131.33
Syracuse Motor Supply	348.53
Terry's	155.65
The Magnolia Journal	20.00
Tru Green	516.53
Verizon	294.40
Western Area Power Administration	2975.91
Western Sand & Gravel	97.34
Windstream	1606.60
Shayna Murrell	954.71
Todd Aksamit	1157.86
Kelly Farmer	1212.95
Derek Harms	1249.67
Mark Moerer	1288.03
Chiona Morris	929.67
Julie Slafter	883.50
Jeffrey Vogt	1783.41
Brian Vodicka	812.70
Jonathan Baugous	670.70
Brent Teten	1339.60

HEARING OF THOSE PRESENT -- No one present.

LIBRARY REPORT -- Librarian Sue Antes present. Antes inquired on what the Library is insured for, Clerk Farmer will send Antes that breakdown. Springtime Pre-School Story Time sign-up has started and will run from March 7th thru April 25th. Adult Programming Book Club I, II & III will continue to meet throughout the year. Antes explained the annual Statistical report has been submitted to The Nebraska Library Commission and is filed at City Hall; this makes the Library eligible for state aid. Also submitted was the Strategic Plan; the Library is accredited at the Silver Level through September 30, 2020. The Friends of the Library Book Sale will take place during February and March in the entryway of the Library with all proceeds going toward the Children's Summer Reading Program. Eight round tables have been purchased by the Library Foundation in the amount of \$2539.97, the rectangle tables will be kept to use also; the round tables are another option. The Foundation will brief the Mayor every couple of months.

SHERIFF REPORT -- Chief Deputy Mike Holland present. Parked vehicles led the discussion and what codes will help resolve the issue. Holland explained the county's CAD system server crashed; the new CAD system will go live approximately April 27th. In the process of the system going down, some of the data was lost unfortunately. Coverage hours averaged 113.75 per week during the month of January; this is up compared to other months but the call average for the month was lower than usual. Holland has also been working with Motorola on the state radio system. This will allow counties to patch frequencies and communicate with each other which was not do-able in the past.

SWIMMING POOL & PROGRAMS & PARKS REPORTS -- Rec Coordinator/Pool Manager Murrell and Park Manager Baugous present. Murrell reported P&R league basketball and adult 3-on-3 basketball is underway. Murrell is hoping to have bids for the sand volleyball pits at the Sports Complex by the March meeting; the location has been flagged. Pool applications are currently being

taken for the Summer 2018 season. Baugous reported he received bids for spray foam insulation for the new shop at the Sports Complex from Danner Construction and Doug Damme. Applications for the Cemetery/Parks full-time position are rolling in along with interest regarding the seasonal positions for the Spring/Summer 2018 season. Baugous explained application of diamond pro at the Sports Complex will require about 40 tons @ \$189.00/ton equaling \$7,560.00 plus \$250.00/field for a grand total of \$8,560.00, this includes delivery fee. The last time the diamond pro was applied was two years ago. Mayor Ortiz would like Murrell and Baugous to visit their budgets and see what projects need to be completed. Baugous has a landscaper coming to look at Williams Park and the drainage issue.

PUBLIC WORKS REPORT –

Mayor Ortiz opened the public hearing and led the discussion and Resolution No. 18-04 on the 2018 One & Six Year Street Plan. No discussion was had as the plan was reviewed at the January meeting; Mayor Ortiz closed the public hearing. Council Member Dettmer moved to adopt the 2018 One & Six Year Street Plan, Britton seconded. Roll Call: Yeas: Henke, Britton, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion on purchasing a new mower. Vogt presented bids from E.T.'s Lawn & Leisure, Stutheit Implement, Keim Farm Equipment and Kan Equip with the awarded bid going to E.T.'s for a 2018 Ferris mower at a trade price of \$9000.00. Council Member Henke approved the bid of \$9000.00, Britton seconded. Roll Call: Yeas: Gigstad, Dettmer, Henke, Britton. Nays: none.

Mayor Ortiz led the discussion and Resolution No. 18-05 on Maintenance Agreement No. 45 for Highway 50/Park Street between NDOR and City of Syracuse, NDOR not present. The agreement is the same as past years. Council Member Henke moved to adopt Resolution 18-05, Dettmer seconded. Roll Call: Yeas: Henke, Gigstad, Dettmer, Britton. Nays: none.

Vogt discussed the intersection at 11th & Poplar and the issue of the street widening inquiry. Street Superintendent Evan Wickersham put together an estimate for the job coming in around \$24,000.00. This would include re-doing the northeast corner of the intersection to include concrete, curb and gutter and install a new drain inlet and flat cover. Vogt explained this still doesn't solve the traffic back-ups at 11th & Park Street from turning trucks. Discussion was had if a highway access to the Grotrian property could coincide with a pedestrian sidewalk plan. On a side note, Mayor Ortiz has asked Stilmock to draft a letter to Jeremy Wilhelm regarding closing off the access to his side of the upstairs of the City Hall building.

OLD BUSINESS –

Mayor Ortiz led the discussion on update on private streets zone development. Stilmock is still waiting reply from Jeff Ray of JEO, the discussion was tabled to a future Council meeting.

Mayor Ortiz led the discussion on Projects In Motion. Council Member Dettmer is continuing to work on the project and tabled the discussion to a future Council meeting.

Mayor Ortiz led the discussion and Resolution No. 18-06 on review and approval of RFP revisions for solid waste and recycling collection services. Attorney Stilmock drafted the RFP paperwork; additional information was added in regards to yard waste, varying sizes of totes, commercial pricing and containers for the City's service offered at no charge. Stilmock explained the current contract is valid until June 30, 2018. Britton inquired why at some properties the recycling and trash are placed in different areas; reps from Papillion Sanitation explained at some time it was set up that way for certain areas but it certainly isn't set in stone. Clerk Farmer will check if the recycling schedule is available on the City's website. The City also tries to put notification such as delayed garbage service on the website or Mail Chimp. Council Member Gigstad moved to adopt Resolution No. 18-06, Britton seconded. Roll Call: Yeas: Dettmer, Henke, Britton, Gigstad. Nays: none.

Mayor Ortiz led the discussion and update on computers and systems upgrades. He explained the recent situation happening at City Hall with the server going down and services being provided by Five Nines with the signing of a recovery contract by Mayor Ortiz. Information on Five Nines was presented explaining the different areas of expertise of Five Nines and how the City can benefit. Meetings have been had within the last week between City reps and Five Nines reps; a walk-thru will be conducted of all the City buildings to see where each facility is at regarding IT and what is desired ultimately.

NEW BUSINESS –

Mayor Ortiz opened the public hearing and led the discussion and Ordinance No. 1033 on application for a Conditional Use Permit pursuant to Syracuse Municipal Code Section 4.16 to reduce side-yard requirement on the following-described real estate: Lot 2, Hawkins Subdivision Two Adjacent Three feet Strip Northeast Quarter Southwest Quarter North of RR Right-of-Way Annex to Village of Syracuse, Otoe County, Nebraska; Tim Seelhoff, property owner, present. Discussion was had on the details of the new garage being constructed by Seelhoff. Mayor Ortiz closed the public hearing. Council Member Britton introduced Ordinance No. 1033 and moved the statutory rule requiring reading on three different days be suspended, Council Member Henke seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none. Attorney Stilmock read Ordinance No. 1033 by title. Council Member Dettmer moved for final passage of Ordinance No. 1033, Gigstad seconded. Roll Call: Yeas: Britton, Henke, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion on SDL request for the The Beer Stein for use at the Green Room on Saturday, March 3rd, 2018 from 6:00 P.M. to 11:00 P.M., Tim Collin, owner of The Beer Stein, not present. Council Member Britton moved to approve the SDL request, Dettmer seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

Mayor Ortiz led the discussion on request for letter of support and funds for Blue Rivers Area Agency on Aging to accompany Transportation Application in the amount of \$1300.00. Council Member Henke moved to approve the support letter and funds, Britton seconded. Roll Call: Yeas: Dettmer, Gigstad, Britton, Henke. Nays: none.

Mayor Ortiz led the discussion regarding notice to LARM the City's request for proposals. Jerry Stilmock will review the time required for notification and will work on the request for proposals paperwork.

Mayor Ortiz led the discussion and approval for Otoe Countywide Housing Rehab 2nd Partial Payment Request and Approval form for Project 15-OTF-11, authorizing Mayor's signature, SENDD not present. Council Member Britton moved to approve the project payment of \$5120.00, Henke seconded. Roll Call: Yeas: Britton, Henke, Gigstad, Dettmer. Nays: none.

Mayor Ortiz led the discussion and approval for Otoe Countywide Housing Rehab 3rd Partial Payment Request and Approval form for Project 15-OTF-11, authorizing Mayor's signature, SENDD not present. Council Member Britton moved to approve the project payment of \$11,000.00, Henke seconded. Roll Call: Yeas: Dettmer, Gigstad, Henke, Britton. Nays: none.

Mayor Ortiz led the discussion and approval for Otoe Countywide Housing Rehab Drawdown #9 including SENDD payment request for lead testing from 4/1/17 thru 12/31/17 in the amount of \$1351.38, authorizing Mayor's signature, SENDD not present. Council Member Britton moved to approve the drawdown and SENDD payment request, Dettmer seconded. Roll Call: Yeas: Britton, Gigstad, Dettmer, Henke. Nays: none.

Mayor Ortiz led the discussion and approval of contract bid awarded to Quality Remodeling for Otoe Countywide Housing Rehab Project #20, authorizing Mayor's signature, SENDD not present. Council Member Britton moved to approve the awarded contract bid in the amount of \$22,000.00, Dettmer seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none.

Mayor Ortiz led the discussion and approval of construction contract bid awarded to Danner Construction for Otoe Countywide Housing Rehab Project #21, authorizing Mayor's signature, SENDD not present. Council Member Britton moved to approve the awarded construction contract bid in the amount of \$24,440.00, Henke seconded. Roll Call: Yeas: Henke, Dettmer, Gigstad, Britton. Nays: none.

Mayor Ortiz led the discussion and approval of Electrician and Plumber License Applications; a list was provided by Clerk Farmer. Council Member Henke approved the license applications, Britton seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

Mayor Ortiz led the discussion and Ordinance No. 1035 on approval of City of Syracuse Board of Health. Ortiz explained the discussion started a few weeks back stemming from the issues at the

Syracuse Inn & Suites. Zoning and Nuisance Inspector Bruce Neemann as well as the State Fire Marshall conducted inspections of the hotel. Ultimately after speaking with numerous agencies regarding what the City's enforcement options are, it came down to what the City has in its codes and what the City has for a Board of Health. Individuals appointed to the Board are Mayor Ortiz, Council President Deb Dettmer, Dr. Zak Templemeier and Otoe County Sheriff Deputy Dan Lionberger. The Board will review current ordinances and codes in regards to health and make changes if necessary. The ordinance currently states the Board has the ability to pass its own rules and regulations and tracks the state law. Council Member Gigstad introduced Ordinance No. 103~~5~~ and moved the statutory rule requiring reading on three different days be suspended *to include changes noting the Board will not have control over medical centers and hospitals*, Dettmer seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none. Stilmock read Ordinance No. 103~~5~~ by title. Council Member Dettmer moved for final passage of the ordinance, Henke seconded. Roll Call: Yeas: Gigstad, Dettmer, Britton, Henke. Nays: none.

Council Member Gigstad brought up the discussion from January on Derek Grotrian's inquiry about highway access off of Park Street to his property north of 11th Street. Gigstad would like to see the City give the blessing for Grotrain to seek a public street to be placed across from 12th Street although Grotrian isn't really interested in a thru street there. NDOR said the only way they would grant access off of the highway is if a thru street was constructed. Gigstad mentioned visiting with the school to see if this is something they would be interested in for the future. Mayor Ortiz will reach out to the school.

The next Council meeting will be on February 28th at 6:00 P.M. Mayor Ortiz asked a Council Member to motion to adjourn. Council Member Gigstad moved to adjourn the meeting at 7:36 P.M., Henke seconded. Roll Call: Yeas: Henke, Gigstad, Britton, Dettmer. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


Clerk

Mayor