

REGULAR MEETING
CITY COUNCIL

November 18, 2020

The Mayor and City Council of the City of Syracuse, Nebraska met at the Syracuse Public Library located at 480 5th Street Syracuse, Nebraska at 6:00 P.M. on November 18, 2020 for a regular meeting. Notice of meeting was given by posting in five places. Council President Orv Gigstad sat in for Mayor Ortiz who was absent. Gigstad requested roll call; present were Council members Deb Dettmer, Orv Gigstad, Jerry Werner, Laramie Werner. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Gigstad noted the Open Meetings Act was posted. Minutes for the November 4, 2020 special meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Gigstad led the discussion on Treasurer's Report and Approval of Claims; Todd Blome & Kylie of BMG present via telephone. The October Treasurer's Report has been distributed. Blome reported this report shows fiscal year end. Blome reported all bank accounts and transactions have been reconciled as well as bond payments. Ambulance income continues to fluctuate, Street expenses are up compared to this time last year, and overall Utility income has exceeded expenses thus far. Collectively, all other accounts outside of the Utilities show expenses have exceeded revenue. Blome has been working on gathering info requested by City Auditor Julie Bauman. Council Member Jerry Werner provided an expense comparison sheet for the budget year ending October 31, 2020 showing how the departments came in under their budgets. Council Member Jerry Werner moved to approve the October Treasurer's Report and to pay the claims, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer, Jerry Werner, Laramie Werner, Orv Gigstad. Nays: none.

TODD AKSAMIT - 1131.47, ADAM BADBERG - 1276.01, TYLER COLLIN - 1140.13, JILL CROOK - 596.93.

KEILY FARMER - 1476.05, JESSICA MEYER - 2402.80, IAN MITCHELL - 1161.94.

JULIE SLAFER - 988.99, CURTIS STANBERRY - 1653.08, BRENT TETEN - 1694.67.

BRIAN VODICKA - 1294.99, JEFF VOGT - 1970.00, NICOLE VONDERSCHMIDT - 1050.81, AKRS - 539.25, AWARDS UNLIMITED, INC. - 49.41, BARAGARY CONSTRUCTION, INC. - 1265.00.

BMG CPA'S - 2500.00, BOHL PLUMBING & HEATING - 3921.18, BOUND TREE MEDICAL, LLC - 1825.19, BRANDT, HORAN, HALLSTROM & STILMOCK - 2693.00, BRENT TETEN - 150.00, BRIAN VODICKA - 40.83, CLEANING AUTHORITY - 160.88, 138.46, CLINE WILLIAMS - 5320.00, DEREK HARMS - 4625.00, DHHS ENGINEERING - CHIN CHEW - 7600.00, FIREGUARD, INC. - 95.85, FRONTIER COOPERATIVE - 33.02, GATEHOUSE MEDIA NEBRASKA HOLDINGS, INC. - 64.59, GREAT AMERICA FINANCIAL SVCS. - 1572.82, HAWKINS, INC. - 153.76, INGRAM LIBRARY SERVICES - 776.93, JEFF VOGT - 100.00, JEO CONSULTING GROUP, INC. - 10683.75, 6411.25, JOHN CHESNEY - 35.00, LEAGUE OF NEBR. MUN. - 100.00, LINCOLN JOURNAL STAR - 43.55, MEYER'S BODY SHOP - 68.80, MIDWEST LABORATORIES, INC. - 129.50, MIKE'S WINDOW SERVICE, LLC - 123.80, MITCH KUSH - 35.00, NE Municipal Clerks Institute & Academy - 50.00, NEBRASKA CITY NEWSPRESS - 190.00, NEBRASKA CITY UTILITIES - 267.16, OMAHA PUBLIC POWER DISTRICT - 115888.87, OTOE COUNTY - 16250.00, PUBLISHER CLEARING SERVICES, LLC - 44.00, QUICK MED CLAIMS - 3478.80, RICH HARVEST WINERY - 40.00, SKARSHAUG TEST LAB, INC. - 127.82, JH SPORHASE LLC - 50.00, SYNCHRONY BANK/AMAZON - 277.60, SYRACUSE LUMBER CO. - 1408.73, SYRACUSE RESCUE SQUAD - 319.99, TEMPLE DISPLAY LTC - 212.28, TIM WILSON - 57.48, UNUM LIFE INSURANCE CO OF AMERICA - 44.24, VERIZON WIRELESS - 504.60, 217.85, WESCO RECEIVABLES CORP. - 7377.89, WESTERN AREA POWER ADMINISTRATION - 1350.45, WESTERN SAND & GRAVEL CO. - 238.58, Total - 199652.16 AKRS - 539.25, AWARDS UNLIMITED, INC. - 49.41, BARAGARY CONSTRUCTION, INC. - 1265.00, BMG CPA'S - 2500.00, BOHL PLUMBING & HEATING - 3921.18, BOUND TREE MEDICAL, LLC - 1825.19, BRANDT, HORAN, HALLSTROM & STILMOCK - 2693.00, BRENT TETEN - 150.00, BRIAN VODICKA - 40.83, CLEANING AUTHORITY - 160.88, 138.46, CLINE WILLIAMS - 5320.00, DEREK HARMS - 4625.00, DHHS ENGINEERING - CHIN CHEW - 7600.00, FIREGUARD, INC. - 95.85, FRONTIER COOPERATIVE - 33.02, GATEHOUSE MEDIA NEBRASKA HOLDINGS, INC. - 64.59, GREAT AMERICA FINANCIAL SVCS. - 1572.82, HAWKINS, INC. - 153.76, INGRAM LIBRARY SERVICES - 776.93, JEFF VOGT - 100.00, JEO CONSULTING GROUP, INC. - 10683.75, 6411.25, JOHN CHESNEY - 35.00, LEAGUE OF NEBR. MUN. - 100.00, LINCOLN JOURNAL STAR - 43.55, MEYER'S BODY SHOP - 68.80, MIDWEST LABORATORIES, INC. - 129.50, MIKE'S WINDOW SERVICE, LLC - 123.80, MITCH KUSH - 35.00, NE Municipal Clerks Institute & Academy - 50.00, NEBRASKA CITY NEWSPRESS - 190.00, NEBRASKA CITY UTILITIES - 267.16, OMAHA PUBLIC POWER DISTRICT - 115888.87, OTOE COUNTY - 16250.00, PUBLISHER CLEARING SERVICES, LLC - 44.00, QUICK MED CLAIMS - 3478.80, RICH HARVEST WINERY - 40.00, SKARSHAUG TEST LAB, INC. - 127.82, JH SPORHASE LLC - 50.00, SYNCHRONY BANK/AMAZON - 277.60, SYRACUSE LUMBER CO. - 1408.73, SYRACUSE RESCUE SQUAD - 319.99, TEMPLE DISPLAY LTC - 212.28, TIM WILSON - 57.48, UNUM LIFE INSURANCE CO OF AMERICA - 44.24, VERIZON WIRELESS - 504.60, 217.85, WESCO RECEIVABLES CORP. - 7377.89, WESTERN AREA POWER ADMINISTRATION - 1350.45, WESTERN SAND & GRAVEL CO. - 238.58, Total - 199652.16

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Gigstad led Hearing of those present. Gigstad introduced Wes Halvorsen sitting in the audience; Wes is a newly elected Council Member to be sworn in December 9th, 2020.

Gigstad led the discussion on the September Library Report; Librarian Sue Antes not present. No discussion on Sue's report.

Gigstad opened the Ambulance Report; Chief Tim Wilson present. Gigstad led the discussion on Physician Medical Director for SRS. Wilson explained the would like to switch their director to someone who has more experience with EMS; they have a physician in mind from University Med Center and would cost \$5000.00 annually. Stilmock explains the agreement reads five hours per month, is valid until June 30, 2022, and UNMC

provides insurance coverage. Wilson explained this is not a budgeted item. Council Member Laramie Werner moved to approve Tim Wilson to sign the agreement for the Physician Medical Director from UNMC, Deb Dettmer seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Deb Dettmer, Laramie Werner. Nays: none.

Gigstad led the discussion and approval of new member to SRS. They have received an application from Quintin Baumeister. He currently works for Midwest Medical Services. Council Member Deb Dettmer moved to approve the application for the new member, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Deb Dettmer, Laramie Werner, Orv Gigstad. Nays: none.

Gigstad led the discussion and approval to purchase a defibrillator. Wilson provided a quote from Phillips for three new units; Wilson budgeted \$90,000.00 for this purchase. Wilson is negotiating with Phillips for a trade in of their current defibs estimated at \$12,000.00 in savings. Council Member Jerry Werner moved to approve the purchase of the defibrillators not to exceed an amount of \$90,000.00, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer, Orv Gigstad, Jerry Werner, Laramie Werner. Nays: none.

Gigstad led the discussion on Sheriff's Report; Sheriff Caudill present via phone. Caudill reported 70 calls for service for the month of October, 53 of those call generated incident reports Caudill reported two search warrants, three arrests. Two separate instances of people driving on Syracuse soccer fields. Caudill reported the department has been working with Burlington Railroad Police Department. They will be in Syracuse and surrounding areas educating people on the increase traffic coming soon on the rail lines. The Sheriff's department will monitor the traffic over the tracks making sure people are stopping at the stop signs as people are not used to trains coming through town. The trains could be several hundred cars long. If lights or arms are to be installed that would be through OPPD Caudill explained, not necessarily by Burlington as OPPD owns the property where the tracks are.

Gigstad opened the Building and Zoning Report; Building and Zoning Inspector Bruce Neemann present. Gigstad opened the public hearing, discussion and Ordinance No. 1083 to amend Zoning Code Ordinance, Section 4.11 Permitted Obstructions in Required Yards. Neemann explained this is particularly in reference to fences being constructed where there is a utility box. On a couple of occasions, the Utilities dept. has not easily been able to access the boxes. If a fence needs to be constructed, a gate is needed or the department will need to remove the fence. Gigstad closed the public hearing, noting publication was had. Planning Commission recommended approval by the City Council. Council Member Jerry Werner moved to introduce Ordinance No. 1083 requiring reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer, Orv Gigstad, Jerry Werner, Laramie Werner. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Laramie Werner moved for final passage of the ordinance, Jerry Werner seconded. Roll Call: Yeas: Deb Dettmer, Laramie Werner, Jerry Werner, Orv Gigstad. Nays: none.

Gigstad opened the public hearing, discussion and Ordinance No. 1084 to amend Zoning Code Ordinance, Section 7.07 Sign Schedules. Neemann explained this would allow each tenant of a strip mall bay be allowed one wall sign. Planning Commission recommended approval by the City Council. Gigstad closed the public hearing, noting publication was had. Council Member Laramie Werner moved to introduce Ordinance No. 1084 requiring reading on three different days be suspended, Deb Dettmer seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Deb Dettmer. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb Dettmer moved for final passage of the ordinance, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Deb Dettmer, Jerry Werner, Laramie Werner. Nays: none.

Gigstad led the discussion and Ordinance No. 1085 to amend Zoning Code Ordinances of the City of Syracuse Section 6-139 by adopting by reference: 2018 International Building Code, as amended.; 2018 International Residential Code, as amended; 2018 International Existing Building Code, as amended; 2018 International Mechanical Code, as amended; 2018 International Energy Conservation Code, as amended; 2018 International Property Maintenance Code, as amended; and 2018 International Swimming Pool & Spa Code, as amended. Neemann explained the state uses the 2018 and described his use for each requested amendment. Stilmock corrected the language stating the Codes being discussed are not zoning codes. Planning Commission recommended approval by the City Council. The effective date for this ordinance is January 1, 2021. Council Member Jerry Werner moved to introduce Ordinance No. 1085 requiring reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Deb Dettmer, Laramie Werner, Jerry Werner. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb Dettmer moved for final passage of Ordinance No. 1085, Jerry Werner seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Deb Dettmer. Nays: none.

Gigstad led the discussion and Ordinance No. 1086 to amend Code Ordinances of the City of Syracuse Section 6-188 to adopt 2018 International Plumbing Code, as amended. Planning Commission recommended approval by the City Council. Member Laramie Werner moved to introduce Ordinance No. 1086 requiring reading on three different days be suspended, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Deb Dettmer. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb

Dettmer moved for final passage of Ordinance No. 1086, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Deb Dettmer, Orv Gigstad, Laramie Werner. Nays: none.

Gigstad led the discussion and Ordinance No. 1087 to amend Code Ordinances of the City of Syracuse Section 6-70 regarding electrical service inspections and permits. Neemann explained he is not an electrician therefore does not feel his inspection of electrical would suffice and requests to have all electrical permits be inspected by the State Electrical Department. Planning Commission recommended approval by the City Council. Member Jerry Werner moved to introduce Ordinance No. 1087 requiring reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer, Orv Gigstad, Jerry Werner, Laramie Werner. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb Dettmer moved for final passage of Ordinance No. 1087, Laramie Werner seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Deb Dettmer. Nays: none.

Gigstad led the discussion and Ordinance No. 1088 to amend Code Ordinances of the City of Syracuse Section 6-191 to require Exterior Hose Bibs to Code of Ordinances of the City of Syracuse. Planning Commission recommended approval by the City Council. Member Laramie Werner moved to introduce Ordinance No. 1088 requiring reading on three different days be suspended, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Deb Dettmer, Laramie Werner. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb Dettmer moved for final passage of Ordinance No. 1088, Jerry Werner seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Deb Dettmer, Orv Gigstad. Nays: none.

Gigstad led the discussion and Ordinance No. 1089 to amend Code Ordinances of the City of Syracuse Section 6-118 authorizing Board of Appeals to grant variances. Attorney Stilmock explained the Board of Appeals has the ability to appeal a decision made by the Building & Zoning Inspector. Planning Commission recommended approval by the City Council. Member Jerry Werner moved to introduce Ordinance No. 1089 requiring reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Laramie Werner, Deb Dettmer, Jerry Werner. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb Dettmer moved for final passage of Ordinance No. 1089, Jerry Werner seconded. Roll Call: Yeas: Laramie Werner, Orv Gigstad, Jerry Werner, Deb Dettmer. Nays: none.

Gigstad led the discussion and Ordinance No. 1090 to amend Section 6-46 of the Chapter 6 of the Code of Ordinances of the City of Syracuse regarding building inspections. Planning Commission recommended approval by the City Council. Member Jerry Werner moved to introduce Ordinance No. 1090 requiring reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Deb Dettmer, Laramie Werner, Jerry Werner. Nays: none. Attorney Stilmock read the ordinance by title. Council Member Deb Dettmer moved for final passage of Ordinance No. 1090, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Laramie Werner, Deb Dettmer. Nays: none.

Gigstad led the Parks and Rec Report; Park Manager Tyler Collin present for Jill Crook. Gigstad led the discussion and Resolution No. 20-38 to accept grant agreement for new Aqua Center Bathhouse, authorizing Orv's signature. The grantor wishes to remain anonymous. The grant amount is \$88,000.00. Council Member Deb Dettmer moved to approve Resolution No. 20-38, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Deb Dettmer. Nays: none.

Gigstad led the discussion and consideration of bids for new Gator. City Administrator Jessica Meyer and Tyler compared the presented bids from E.T.s Lawn & Leisure & John Deere. Collin recommended a bid from E.T. for a 2021 Ranger 1000 Crew at \$17,998.69. Council Member Deb Dettmer moved to approve the bid from E.T. for \$17,998.69, Jerry Werner seconded. Roll Call: Yeas: Laramie Werner, Orv Gigstad, Jerry Werner, Deb Dettmer. Nays: none.

Gigstad led the discussion and Resolution No. 20-39 to accept grant agreement for new Aqua Center Bathhouse, authorizing Orv's signature. This grant is for the Land and Water Conservation Fund grant. Council Member Deb Dettmer moved to accept the grant from LWCF, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Deb Dettmer, Laramie Werner. Nays: none.

Gigstad opened the Public Works Report; Superintendent Jeff Vogt present. Orv led the discussions for Agenda Items 12 -A thru 12-C regarding Syracuse Utilities policies, noting the three items will be tabled until a future meeting.

Gigstad led the discussion and presentation on Managerial Water System Assessment; Ken Halvorsen of NE Rural Water present. Halvorsen supplied the Mayor and Council with copies of the assessment. This is needed because of the City's loans received from the DWSRF for the well field project. The assessment will be reviewed later on in the project to ensure the loan funds are being used the way they are intended to be. Council Member Werner and Attorney Stilmock commented on a couple of items that were incomplete or misspellings. Halvorsen will follow up on the questions, correct the document, and send Clerk Farmer a revised copy to distribute.

Gigstad led the discussion and Resolution No. 20-40 to approve Acquisition Contract and Warranty Deed with NDOT, authorizing Orv's signature. Attorney Stilmock explained this contract is regarding work being performed by NDOT to Highway 50 south of Syracuse. The land acquisition is for the land owned by the City for the well field. NDOT is appraising the land for \$630.00 for 1.3 acres of dry crop land. A form will need to be completed to notify the state who the tenant is. Council Member Deb Dettmer moved to accept Resolution No. 20-40 approving the contract with NDOT, Jerry Werner seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Deb Dettmer. Nays: none.

Gigstad led the discussion and Resolution No. 20-41 on WWTP Aeration Upgrade Project, authorizing Orv's signature. Vogt explained in 2017 the project cost roughly \$25,000.00 now the project is estimated at \$32,740.00 to be completed by Kerns. The project consists of installing new piping. Proposed start date for the project is May 1, 2021. Council Member Jerry Werner moved to approve the bid from Kerns, Deb Dettmer seconded. Roll Call: Yeas: Laramie Werner, Orv Gigstad, Jerry Werner, Deb Dettmer. Nays: none.

Orv led the discussion and approval of iPad purchases for Utility Department. Jessica Meyer explained the iPads will enable Utility Employees to view maps, GIS mapping for electric, water and sewer lines, emails, as well as make notes while out in the field working. Currently they are trying to look at plans on large paper maps which is not easy in a truck. JEO helped guide us toward a device that would be compatible with the software used for the mapping and plans typically utilized. Council Member Deb Dettmer moved to approve the purchase of two iPads for the Utilities Department at \$879.00 each, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Deb Dettmer, Laramie Werner. Nays: none.

Orv led the discussion and Resolution No. 20-42 to approve final plans and specs for the water supply project to DHHS for a construction permit, authorizing Mayor's signature; Tim Adams and Dane Simonsen of JEO present. The two explained the final plans and specs have been distributed along with contingency plans. Council Member Jerry Werner moved to approve the construction permit, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Deb Dettmer. Nays: none.

Old Business – Orv led discussion and approval of 2021 Employee Health Coverage Plan. Jessica Meyer explained after hearing presentations from Inspro and Kohlmorgen Benefits, the employees have expressed concerns with staying with our current administrator and insurance therefore they prefer to go with the Medica plan through Inspro. Meyer also explained the issue with premium costs for dependent children and how a firm number needs to be decided on for what the City is going to cover for dependent children. Council Member Laramie Werner moved to approve going with Inspro and the City covering 85% of the premium for dependent children leaving the employee to cover the difference of 15%, Deb Dettmer seconded. Roll Call: Yeas: Jerry Werner, Deb Dettmer, Orv Gigstad, Laramie Werner. Nays: none.

Orv led the discussion and approval of 2021 Employee HRA Plan. Jessica Meyer explained this is something new the City has not participated in. This plan would take the place of the deductible reimbursements as an employee brings in an EOB. Jerry Werner noted the City could be opening itself up to having to contribute \$48,000.00 if everyone needed to use the HRA funds. Council Member Laramie Werner moved to approve \$1000.00 single, \$2000.00 family for City's HRA contribution to each employee annually, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Deb Dettmer, Laramie Werner, Jerry Werner. Nays: none.

Orv opened the continued public hearings and discussion for Item 13-C on ordinance to amend Figure 23 Future Land Use and Transportation Map of the Syracuse Comprehensive Plan as well as agenda Item 13-D to adopt a new Zoning Map. Stilmock explained he is still waiting on Jeff Ray of JEO to provide the City with correct maps and asked the two agenda items be continued until a future Council meeting to allow for the public hearings to remain open. Council Member Jerry Werner moved to continue the public hearings for the Future Land Use and Transportation Map and Zoning Map until the January 13, 2021 City Council meeting.

New Business – Orv opened the public hearing, discussion and Ordinance No. 1091 for Application for Conditional Use Permit for consideration of a second wall sign to Bay 5 at Runza located at Lot 6 Block 1 of Syracuse Business Center Syracuse, Otoe County, Nebraska; Wally of CBS Signs present. The permit asks for a second wall sign; the code allows one wall sign. Orv closed the public hearing noting publication had been had and a sign placed at the property; Planning Commission recommended approval by City Council for the second wall sign. Council Member Deb Dettmer moved to introduce Ordinance No. 1091 and move the statutory rule reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Deb Dettmer, Laramie Werner. Nays: none. Attorney Stilmock read Ordinance No. 1091 by title. Council Member Deb Dettmer moved for final passage of the ordinance, Jerry Werner seconded. Roll Call: Yeas: Laramie Werner, Orv Gigstad, Jerry Werner, Deb Dettmer. Nays: none.

Orv opened the public hearing to take action as described below on the following-described real estate: proposed Lot 1 Hansen 2nd Subdivision, a tract of land located in the South ½ of the Southeast ¼ of Section 9, Tract 8 North, Range 11 East of the 6th P.M., Otoe County, Nebraska; Mark Easter of Easter and Associates along with the Hansen Family present. Orv led the discussion and Ordinance No. 1092 to amend the Future Land Use and

Transportation Maps from Highway Commercial to Low Density Residential. This and the next item are for Change of Zoning for the property. Attorney Stilmock explained this is a two-step process. Orv closed the public hearing noting publication had been had and signage placed at the property; Planning Commission recommended approval by City Council. Council Member Laramie Werner introduced Ordinance No. 1092 and moved the statutory rule requiring reading on three different days be suspended, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Deb Dettmer, Laramie Werner, Jerry Werner. Nays: none. Attorney Stilmock read Ordinance No. 1092 by title. Council Member Deb Dettmer moved for final passage, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Laramie Werner, Jerry Werner, Deb Dettmer. Nays: none. Orv opened the discussion and Ordinance No. 1093 to amend Zoning Map for Change of Zoning designation from Highway Commercial to Low Density Residential. Orv closed the public hearing noting publication had been had and signage placed at the property; Planning Commission recommended approval by City Council. Council Member Jerry Werner introduced Ordinance No. 1093 and moved the statutory rule requiring reading on three different days be suspended, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer Orv Gigstad, Jerry Werner, Laramie Werner. Nays: none. Attorney Stilmock read Ordinance No. 1093 by title. Council Member Deb Dettmer moved for final passage, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Laramie Werner, Deb Dettmer, Orv Gigstad. Nays: none. The next step for this property is to come back to the Planning Commission and City Council to have the Small Tract Subdivision approved.

Orv led discussion and approval of Manager Application for Love's Travel Stop #676. The store needs to do this for the liquor license held at the store. Council Member Deb Dettmer moved to approve the Manager Application, Laramie Werner seconded. Roll Call: Yeas: Laramie Werner, Deb Dettmer, Jerry Werner, Orv Gigstad. Nays: none.

Orv led discussion on request for closing of 5th Street Tuesday December 1st, 2020 from 3:00 to 7:00 P.M. for Tannenbaum; Jessica Meyer explain. The annual event is going to be a drive-by event due to Covid-19. Santa will sit in a truck and wave and reps from the Tannenbaum Committee will be handing out a treat bag with a craft to kids. Council Member Deb Dettmer moved to approve no parking on 5th Street from Midland to Mohawk Streets, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Deb Dettmer. Nays: none.

Orv led the discussion and approval to purchase Accounts Receivable PowerManager Software. Clerk Farmer explained the benefits of adding the program to the City's already PowerManager software used. This would include billings sent out for things other than regular utility customer bills and would track payments made for these include delinquent invoices. The cost would be \$860.00 annually for this program. Council Member Jerry Werner moved to approve the purchase of the software, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer, Jerry Werner, Laramie Werner, Orv Gigstad. Nays: none.

Orv led the discussion and approval to repeal Syracuse Municipal Code Article II, Division 1 Sections 10-20 thru 10-26 and Division 2, Park Hill Cemetery Board. Attorney Stilmock suggested to have the discussion and if directed he would prepare an ordinance for the next meeting to go to vote. Council Member Dettmer asked who would take over the duties currently performed by the Cemetery Board; Clerk Farmer explained coordinating with grave diggers and mapping out of the plots and communicating with those purchasing lots; the money for the sale of lots is given to the City to deposit and record. Clerk Farmer suggests all records need to be brought to City Hall regardless if there is a Cemetery Board or not. The only records currently at City Hall are those started by Clerk Farmer or copies made by the clerks at City Hall, otherwise nothing is for reference at City Hall. Clerk Farmer discussed the duties have been discussed with Parks Manager Tyler Collin and he feels the department would have no problem taking care of those duties. Council directed Attorney Stilmock to draft an ordinance for discussion at the next City Council meeting.

Orv led the discussion to consider a motion to ratify all actions of Jessica Meyer, our LARM representative, identified in the DRAFT minutes of the "Virtual" Annual Members' Meeting of the League Association of Risk Management on October 22nd, 2020, including the election of nominees to the LARM Board of Directors. Jessica Meyer explained the City hosted as a voting site during the Virtual Annual Member's Meeting. Council Member Jerry Werner moved to approve the motion, Laramie Werner seconded. Roll Call: Yeas: Deb Dettmer, Orv Gigstad, Jerry Werner, Laramie Werner. Nays: none.

Council Member Deb Dettmer motioned to adjourn the meeting at 8:32 P.M., Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Deb Dettmer, Laramie Werner. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting

notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


Clerk


Mayor

