

REGULAR MEETING
CITY COUNCIL

July 11, 2022

The Mayor and City Council of the City of Syracuse, Nebraska met at Syracuse City Council Chambers located at 495 Midland Street Syracuse, Nebraska at 6:00 P.M. on July 11, 2022 for their regular meeting. Notice of meeting was given by posting in five places. Mayor Dettmer requested roll call; present were Mayor Dettmer and Council members Jerry Werner, Laramie Werner, Wesley Halvorsen, Orv Gigstad. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the June 15, 2022 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Mayor Dettmer led the approval of claims and Treasurer's Reports. Todd Blome of BMG not present. The financial report for June will be distributed when completed and approved at next meeting. Council Member Wesley Halvorsen moved to approve to pay the claims. Orv Gigstad seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen Nays: none.

Mayor Dettmer led the discussion and authorization for Mayor to sign Engagement Letter from Julie Baumann, CPA for 2022 Audit services. Council Member Jerry Werner moved to approve the Engagement Letter for the 2022 audit year, Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Laramie Werner, Wesley Halvorsen, Jerry Werner. Nays: none.

A-1 LOCKSMITH - 464.00, AKRS - 418.53, ANDY BRACE - 80.00, AQUA-CHEM, INC. - 2125.52, ARBOR VALLEY ANIMAL CLINIC - 99.50, B & B PUMP-N-GO, INC. - 3940.52, BETTER BEEF PRODUCERS - 415.15, BORDER STATES INDUSTRIES, INC. - 4058.53, BOUND TREE MEDICAL, LLC - 1915.23, BRANDT, HORAN, HALLSTROM & STILMOCK - 2397.50, BROWN GLASS CO., INC. - 1800.08, CANON FINANCIAL - 154.30, CAPITAL BUSINESS SYSTEMS, INC. - 71.88, 42.30, CAPITAL CITY LOCK & KEY - 152.00, CAROL LINQUIST - 400.00, CHERRY ROAD MEDIA - 71.67, CITY OF NEBRASKA CITY - 64.77, CLEANING AUTHORITY - 261.99, 233.04, 76.68, 87.33, CORE-MARK MIDCONTINENT, INC. - 78.00, COUNTRY EXTRA - 8.00, CULLIGAN WATER - 29.67, DAN ROWE - 40.00, DTS TECHNOLOGY - 10.94, ET'S LAWN & LEISURE - 1047.08, FELD FIRE - 975.00, FIVE NINES TECHNOLOGY GROUP - 2726.25, FRONTIER COOPERATIVE - 1257.14, GLORIA RICHMAN - 315.00, HAWKINS, INC. - 239.43, HEIN CONSTRUCTION CO - 623.81, 24034.98, HEMJE PLBG., HTG. AND AIR COND - 101.00, HILLARY WIEBUSCH - 240.00, INGRAM LIBRARY SERVICES - 284.96, JEN STAACK - 120.00, JEN WALLMAN - 150.00, JEO CONSULTING GROUP, INC. - 37172.50, 10088.75, JODY BRUNS - 40.00, JUDSON IRRIGATION KAYTLIN DANNER - 105.00, KEITH MCWILLIAMS - 500.00, KLUTE TRUCK EQUIP. & TRAILER SALES - 6500.00, KODY CARDINAL - 60.00, KRISTIN THROCKMORTON - 178.50, M & R FENCE CO, LLC - 300.00, MAGNOLIA JOURNAL - 20.00, MARCIA SCHEINOST - 80.00, MARTIN MARIETTA AGGREGATES - 1256.77, 646.48, MICRO MARKETING ASSOC. - 34.18, MID-AMERICAN BENEFITS, INC. - 100.75, MIDWEST LABORATORIES, INC. - 86.52, MIDWEST WALLS & LANDSCAPES, INC. - 906.40, NEBRASKA CITY UTILITIES - 112.35, 1968.01, NEBRASKA POWER REVIEW BOARD - 247.56, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - 48.00, OLSSON ASSOCIATES - 3711.92, 9075.25, ONE CALL CONCEPTS, INC. - 55.84, OPPD - 149231.41, OTOE COUNTY SHERIFF - 16250.00, PEPSI COLA OF LINCOLN - 1431.80, PRECEPTOR TAU - 402.07, PETTY CASH - 140.97, PINPOINT COMMUNICATIONS - 3.00, POST 100 BASEBALL - 95.81, PRECISION WELL SERVICE - 3140.00, QUENTIN BAUMEISTER - 120.00, QUICK MED CLAIMS - 1583.55, RANDY FILLION - 240.00, SCOTT CROOK - 40.00, SDA CHEERLEADERS - 304.13, SDA STARLETTES DANCE TEAM - 540.48, SETH ROOT - 35.00, SHANNON BEER - 35.00, SHYANNE FREDERICK - 40.00, JH SPORHASE LLC - 586.80, SUE ANTES - 171.54, SYDNEY PARSONS - 40.00, CITY OF SYRACUSE - 376.81, 2809.24, SYRACUSE DO IT BEST - 441.67, SYRACUSE IRON WORKS - 30.00, SYRACUSE JOURNAL DEMOCRAT - 52.50, SYRACUSE LUMBER CO. - 373.07, SYRACUSE MARKET LLC - 1619.61, SYRACUSE MOTOR SUPPLY - 248.57, SYRACUSE VOL. FIRE DEPT. - 777.00, TAMI ANDERA - 180.00, TAMMY HAMMOND - 35.00, TIM WILSON - 650.00, UNITE PRIVATE NETWORKS - 2319.94, VAN KIRK BROTHERS CONSTRUCTION - 50344.20, VERIZON WIRELESS - 648.00, 187.00, WESCO RECEIVABLES CORP. - 843.55, 244.95, WESLEY HALVORSEN - 90.00, WESTERN AREA POWER ADMINISTRATION - 2583.65

HEARING OF THOSE PRESENT – Wendy Werner of the Syracuse Chamber of Commerce present to give details on 2022 Germanfest. The event is scheduled for August 27th with co-chairs being Nikki Wenzel and Taylor Dettmer. The committee will be attending a future Council meeting to discuss Special Designated Liquor licenses and street closure requests.

SHERIFF REPORT – Sheriff Caudill present. Caudill reported details from the June Incident Report distributed prior to the meeting. There were 71 calls for service with 39 of these generating incident reports. Among the various calls detailed there included two death investigations and theft of catalytic converters. The suspects of the thefts were caught the next day.

Mayor Dettmer led the discussion and Resolution No. 22-21 on the City's Waiverable Fine Schedule, authorizing Mayor to sign. Language regarding fireworks discussed at the June

meeting was included in the schedule; the Council approved to make the fee for firework violations at \$25.00. Council Member Orv Gigstad moved to adopt Resolution No. 22-21. Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Wesley Halvorsen. Nays: none.

FIRE REPORT- Interim Chief Keith McWilliams not present. Mayor Dettmer led the discussion and rejection of fire truck bids. City Attorney Jerry Stilmock explained if this is going to continue to be pursued, the process and bidding will need to start over. Council Member Wesley Halvorsen moved to reject the fire truck bids, Jerry Werner seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen, Laramie Werner. Nays: none.

LIBRARY REPORT – Librarian Sue Antes not present; her report was distributed prior to the meeting. No further discussion was had.

PARKS & REC REPORT – Director Jill Crook not present. Mayor Dettmer led the discussion and approval to purchase cement dividers for parks; Jessica Meyer explained. The dividers will be placed at the sports complex and will be used for mulch, rock, and other materials. Council Member Wesley Halvorsen moved to approve the bid of \$3200.00 from Beatrice Concrete for the dividers and an additional \$350.00 for lift rental from Burr Farms, Orv Gigstad seconded. Roll call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led discussion and approval to purchase supplies for new roof at Aqua Center mechanical building; Jessica Meyer explained. The materials would come from Syracuse Lumber Co. and the Parks staff will install; Noah Zahn is helping with the fascia. Council Member Wesley Halvorsen moved to approve the bid for materials at \$2925.45, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Wesley Halvorsen, Jerry Werner, Laramie Werner. Nays: none.

Mayor Dettmer led the discussion and approval to replace broken water fountain at Sports Complex; Jessica Meyer explained. The existing fountain has a bottle filler and those are not guaranteed to not freeze during cold, winter weather unless the fountain is removed all together. The best solution suggested has been to not have a fountain with a bottle filler if the fountain is going to be located outside. Two bids were received but they were not the same fountains therefore the Council tabled the item until further bids can be received that will be more comparable to one another.

Mayor Dettmer led the discussion and approval to fix one field at Sports Complex; Jessica Meyer explained. A bid was submitted to the Council from Odeys Inc. out of Omaha. City Attorney Jerry Stilmock suggested the City speak with Don Story to allow for him to submit a bid as well. Stilmock spoke with Story via phone during the meeting and Story will come down and give the City an estimate on his recommendations for the field work; Jessica Meyer will email Story. The item was tabled.

Mayor Dettmer led the discussion and approval to purchase a small mower for use at Park Hill Cemetery; Jessica Meyer explained. Bids were received from ET's Lawn and Leisure, Akrs John Deere and KanEquip. All the bids were for commercial mowers. Council Member Jerry Werner moved to approve the Ferris mower from ET's at \$6949.00, Laramie Werner seconded. Roll Call: Yeas: Wesley Halvorsen, Orv Gigstad, Jerry Werner, Laramie Werner. Nays: none.

Mayor Dettmer led the discussion and approval of Sports Complex signage; Kelly Farmer explained. Jeni Leefers of Writetime Communication bids include for signage at the Sports Complex entrances as well as signage at both parking lots of the soccer fields. Crook has this budgeted for in the Parks current budget. Council Member Orv Gigstad moved to approve the two quantity entrance signs for the Sports Complex and the two quantity of the two-sided signs for both parking lots of the soccer fields, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Wesley Halvorsen, Laramie Werner, Orv Gigstad. Nays: none.

Mayor Dettmer led the discussion and acceptance of resignation of Jill Crook, Parks and Recreation Supervisor. Crook's last day will be Thursday July 21st; Crook is planning to help train her replacement. Jessica Meyer explained Mayor Dettmer, Clerk Kelly Farmer and herself will sit in on the interviewing. Council Member Jerry Werner moved to accept Crook's resignation, Orv Gigstad seconded. Roll Call: Yeas: Laramie Werner, Wesley Halvorsen, Jerry Werner, Orv Gigstad. Nays: none.

Mayor Dettmer led the discussion and approval of job posting and pay range for Parks and Recreation Supervisor; Jessica Meyer explained. The proposed pay range salary is \$48,000 to \$67,000.00 based on experience. Council Member Wesley Halvorsen moved to approve to

post for the position and to accept the pay range based on experience, Orv Gigstad seconded. Roll call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

CEMETERY REPORT – Mayor Dettmer led the discussion and Resolution No. 22-22 on Park Hill Cemetery directory, authorizing Mayor's signature; Jessica Meyer explained. The bid from Windy Prairie for \$6000.00 and will include electronic gis mapping and directory of the Park Hill Cemetery allowing the records and directory to be available online through the City's website. Windy Prairie has updated the onsite directory at Park Hill for years therefore they have the City's information already. Council Member Jerry Werner moved to approve the bid from Windy Prairie, Wesley Halvorsen seconded. Roll call: Yeas: Laramie Werner, Orv Gigstad, Wesley Halvorsen, Jerry Werner. Nays: none.

NEW BUSINESS – Mayor Dettmer led the discussion to consider a Community Development Block Grant Downtown Revitalization Application in the amount of \$400,000 for Commercial Rehabilitation and Code Enforcement; Kelly Gentrup of SENDD present. Gentrup explained Phase One of the Downtown Revitalization grant will include façade improvements to downtown buildings such as signage, windows, doors, and awnings. Roofs can be included in this if it is a true hazard. Interior violations are only covered if there is a violation according to City code. A building inspector can make these justifications. Infrastructure can be done through a second phase of DTR. Business owners are required to make the match; this would be \$100,000. Gentrup explained a public hearing is required and DTR grants are extremely competitive. A DTR Committee will need to be set up in order to make decisions. This can be made up of an attorney, a City Council member; downtown business owners may not be a good choice as they would not be eligible for the funding. The business owner has to pay 100% of the cost upfront and the grant is a reimbursement. Businesses can reach out to banks for financing. A pre-application will need to be completed by businesses to submit with the grant application. The more pre-applications collected and the more the need shown is helpful on the application. Ideally, 15 pre-applications is a good number for the application. Council member Wesley Halvorsen moved to approve to proceed with SENDD for Phase One of the Downtown Revitalization Grant, Orv Gigstad seconded. Roll Call: Yeas: Jerry Werner, Laramie Werner, Wesley Halvorsen, Orv Gigstad. Nays: none.

Mayor Dettmer led the discussion and action on Ordinance No. 1126 on driving age changes for ATV/UTV permits; Jessica Meyer explained. The proposed ordinance reads a Class O License or Farm Permit is required. Council Member Jerry Werner introduced Ordinance 1126 and moved the statutory rule requiring reading on three different days be suspended. Wesley Halvorsen seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none. Stilmock read Ordinance No. 1126 by title. Orv Gigstad moved for final passage of ordinance, Wesley Halvorsen seconded. Roll Call: Yeas: Jerry Werner, Wesley Halvorsen, Laramie Werner, Orv Gigstad. Nays: none.

Mayor Dettmer led the discussion and approval of a Cost of Living Adjustment for employees; Jessica Meyer explained. Budget Committee meetings have begun and if some of the pay increase discussion can be approved at this time, that will help when final approval is made by City Council in August. The COLA comes from increased inflation rates and increases in cost of living. Additional pay increase may be suggested on merit. Council Member Jerry Werner moved to approve a 5% COLA, Orv Gigstad seconded. Roll call: Yeas: Laramie Werner, Wesley Halvorsen, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer announced agenda Items 12-D and 12-E have been withdrawn by request of the business owner.

Council Member Wesley Halvorsen moved to go into Closed Session at 7:43 P.M. for the purpose of potential litigation, Laramie Werner seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Laramie Werner, Wesley Halvorsen. Nays: none. Invited to stay for Closed Session were City Administrator Jessica Meyer, City Clerk Kelly Farmer, and City Attorney Jerry Stilmock.

Council Member Wesley Halvorsen moved to come out of Closed Session at 8:46 P.M., Orv Gigstad seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the discussion and approval to hire a land surveyor; Jessica Meyer explained. Council Member Laramie Werner moved to hire a land surveyor and proceed with obtaining a proposal, Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Laramie Werner, Wesley Halvorsen. Nays: none.

Council Member Laramie Werner moved to adjourn at 8:48 P.M., Orv Gigstad seconded. Roll call: Yeas: Wesley Halvorsen, Jerry Werner, Laramie Werner, Orv Gigstad. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


Clerk


Mayor

