

REGULAR MEETING
CITY COUNCIL

August 31, 2022

The Mayor and City Council of the City of Syracuse, Nebraska met at Syracuse City Council Chambers located at 495 Midland Street Syracuse, Nebraska at 6:00 P.M. on August 31, 2022 for a regular meeting. Notice of meeting was given by posting in five places. Mayor Dettmer requested roll call; present were Mayor Dettmer and Council members Jerry Werner, Wesley Halvorsen, Orv Gigstad, and Laramie Werner arrived at 6:02 P.M.. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Minutes for the August 10, 2022 meeting were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Mayor Dettmer led the approval of claims. No further discussion was had. Council Member Orv Gigstad moved to approve to pay the claims, Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Wesley Halvorsen. Nays: none.

AKRS - 1474.14, AQUA-CHEM, INC. - 188.91, BORDER STATES INDUSTRIES, INC. - 689.23, BOUND TREE MEDICAL, LLC - 1282.98, BSN SPORTS - 491.21, CANON FINANCIAL - 127.68, CAPITAL BUSINESS SYSTEMS, INC. - 6.93, CHERRY ROAD MEDIA - 106.46, CHRIS LUTJEMEYER - 150.00, CLEANING AUTHORITY - 261.99, 227.38, CRAIG BOLDT - 150.00, CULLIGAN WATER - 41.10, DAVID SABATKA - 150.00, DECK DYNASTY - 200.00, DUTTON LAINSON CO. - 0.59, ECHO GROUP INC. - 361.13, ET'S LAWN & LEISURE - 39.00, 23.50, HEMJE PLBG., HTG. AND AIR COND - 252.00, JEN STAACK - 250.00, JEO CONSULTING GROUP, INC. - 1351.25, 17820.00, JODY BRUNS - 200.00, KEIM FARM EQUIPMENT - 4473.70, LEAGUE OF NEBR. MUN. - 1227.00, 5039.00, MACQUEEN EQUIPMENT - 707.70, MARCIA SCHEINOST - 350.00, MARTIN MARIETTA AGGREGATES - 872.02, MID-AMERICAN BENEFITS, INC. - 100.75, MUNICIPAL SUPPLY OF OMAHA - 5280.92, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - 48.00, NEBRASKA TURF PRODUCTS - 970.00, OTOE COUNTY - 16250.00, PAYDEN ANDERA - 200.00, PEPSI COLA OF LINCOLN - 1440.10, RICHMAN AERATION - 1150.00, SAM PALIN - 25.40, SIMPLE SOLUTIONS COMPUTER GROUP, INC. - 55.60, CITY OF SYRACUSE - 2621.89, SYRACUSE DO IT BEST - 506.93, SYRACUSE TOW & TIRE LLC - 252.50, TAMI ANDERA - 300.00, THIELE GEOTECH, INC. - 786.50, TIM WILSON - 400.00, TODD AKSAMIT - 80.93, U.S. POST OFFICE - 371.62, VAN KIRK BROTHERS CONSTRUCTION - 247875.75, VERIZON WIRELESS - 754.31, WESCO RECEIVABLES CORP. - 99.60, ZAHN CONSTRUCTION INC. - 516.32

HEARING OF THOSE PRESENT – No one present.

AMBULANCE REPORT – Chief Tim Wilson not present. Clerk Farmer explained the current Tough Books have reached their life and they will no longer support the compliant software needed for the Rescue Squad. Council Member Jerry Werner moved to approve the purchase of two new Tough Books for \$2703.48 total, Wesley Halvorsen seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

FIRE REPORT – Chief Keith McWilliams present. Mayor Dettmer led the discussion and approval of 22-23 SVFD Officers. McWilliams presented the officers as follows: Chief – Keith McWilliams, Assistant Chiefs – Craig Hemje, Craig Boldt, Darin Lintner, Captains – Adam Holz and Tim Seelhoff, President – Thomas Neemann, Secretary/Certification Administrator – Justin Apel, Safety Officer – Chris Lutjemeyer. The Rural Board approved on July 11, 2022. Council Member Wesley Halvorsen moved to approve the 22-23 Officers, Orv Gigstad seconded. Roll Call: Yeas: Jerry Werner, Wesley Halvorsen, Orv Gigstad, Laramie Werner. Nays: none.

PARKS AND REC REPORT – Mayor Dettmer led the discussion and approval to purchase pool ladders for Syracuse Aqua Center; City Administrator Jessica Meyer explained. The proposal from Aqua Chem consisted of five total ladders at a total price of \$6300.00. The purchase is built into the current budget. Council Member Jerry Werner moved to approve the bid for the ladders, Orv Gigstad seconded. Roll Call: Yeas: Wesley Halvorsen, Laramie Werner, Orv Gigstad, Jerry Werner. Nays: none.

PUBLIC WORKS REPORT – Superintendent Jeff Vogt present. Mayor Dettmer led the discussion and Resolution No. 22-25 on agreement with Olsson for 11th Street Low-Water Crossing, authorizing Mayor's signature. City Engineer Justin Stark present to explain the agreement is for both Swanson Drive and 11th Street low water crossings. Surveys have been completed on both locations. An arch type pipe had been discussed in order to try to maximize what is there. The agreement includes project management, data collection, design services, environmental permitting, bidding phase services and construction services at a total fee of \$65,250.00 with an anticipated completion date of September 30, 2023. Council Member Jerry Werner moved to adopt Resolution No. 22-25, Orv Gigstad seconded. Roll Call: Yeas: Wesley Halvorsen, Laramie Werner, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the update on Gravity Sewer Project concerns; Justin Stark explained. The area by Brandt's at 1341 Walnut had been cut down and is completed. It was explained the area by the Sieck's residence at 1085 Walnut would not be effective to tip the existing alley/driveway therefore no further action was taken.

Mayor Dettmer led the discussion on storm sewer GIS mapping; Superintendent Jeff Vogt explained. The scope of services from JEO discussed steps to implement the City's Storm Sewer system into GIS. Vogt said the last map the City has for the storm sewers is from 2002. Work is to be completed within 90 days of notice to proceed by the City at a cost of \$6780.00. Council Member Wesley Halvorsen moved to approve the scope, Laramie Werner seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Wesley Halvorsen, Laramie Werner Nays: none.

Mayor Dettmer led the discussion on wastewater Scada system. Vogt explained now that they have the City's water system updated with the latest Scada system. it's time to do the wastewater. Vogt is looking into a couple of questions from HOA regarding enclosures and future expansion. The item was tabled until a future meeting.

Mayor Dettmer led the discussion and approval of Certificate of Substantial Completion for Group B, Park Street Water Main: 1st Street to 11th Street; Dane Simonsen of JEO present. Simonsen explained the punch list has been completed and Group B is ready for final payment; the form presents May 10, 2022 as the date of substantial completion. This date is related to date of the punch list items being completed. The seeding will be subject to the 1 year warranty and will be reviewed next Spring. Council Member Jerry Werner moved to approve the Certificate, Wesley Halvorsen seconded. Roll call: Yeas: Laramie Werner, Wesley Halvorsen, Jerry Werner, Orv Gigstad. Nays: none. Simonsen added as request from the contractor for substantial completion on other areas. Requirements were laid out, some of the items rely on the transmission main to be constructed. JEO's opinion is that they cannot approve substantial completion on that at this time.

Mayor Dettmer led the discussion and Resolution No. 22-26 to approve Change Order #3 for Water Supply Improvement Project, authorizing Mayor's signature. Simonsen explained this change order contains primarily many of the closeout items for Group B among other various things. This deducts un-completed things out of the project such as less service line used as well as some fittings that weren't needed. The net deduct is \$52,767.86. Council Member Laramie Werner moved to approve Change Order #3, Wesley Halvorsen seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Laramie Werner, Wesley Halvorsen. Nays: none.

Simonsen added in regards to a discussion regarding the location of a VFD at the wells. JEO's opinion it is not a design error but more of a relocate desire. JEO would like to get the VFD to where the City and Sargent would like it. JEO came up with two options. The first option is to split the additional costs and the second JEO will take care of the costs of moving the VFD. Per Jerry Stilmock, there is no formal document so Council can express their opinion tonight and a change order will be presented later. The Council decided to reply back to Simonsen within a couple of days.

NEW BUSINESS – Mayor Dettmer opened the public hearing, discussion and consideration of an application to the Nebraska Department of Economic Development for a Community Development Block Grant for Development of a Commercial Façade and Interior Rehabilitation Program for downtown buildings; Kelly Gentrup of SENDD present. Mayor Dettmer noted proof of publication has been posted and is present for the public hearing. Gentrup explained this is a time for the public to comment on the \$435,000 CDBG Downtown Revitalization Block Grant. No public comment was made. Gentrup confirmed she will help the City through the process. Mayor Dettmer closed the public hearing. No further action is needed on this item.

Mayor Dettmer led the authorization for Mayor to sign all documents related to the City of Syracuse's Application for Community Development Block Grant Funding (Exhibits C1, C2, D and K1b and Chief Elected Official). Gentrup explained these documents are part of the application. The City is in good membership standing. Mayor Dettmer led the discussion and consideration of Resolution No. 22-27 authorizing the execution of all contracts, documents, or other memoranda between the City of Syracuse and the Nebraska Department of Economic Development to Accept an Awarded Grant (Exhibit B). Council Member Wesley Halvorsen moved to adopt Resolution No. 22-27, Orv Gigstad seconded. Roll call: Yeas: Jerry Werner, Laramie Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the discussion and Resolution No. 22-28 to approve DTR Guidelines, authorizing Mayor to sign. Gentrup explained these guidelines show City is ready to go when the grant is awarded. Council Member Jerry Werner moved to adopt Resolution No. 22-28, Laramie Werner seconded. Roll Call: Yeas: Wesley Halvorsen, Orv Gigstad, Laramie Werner, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and request for closure of 10th Block of Oak Street on September 10, 2022 from 8:00 A.M. to Midnight for annual block party: Justin Stark present. Council Member Laramie Werner moved to approve the closure. Orv Gigstad seconded. Roll call: Yeas: Wesley Halvorsen, Laramie Werner, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and Resolution No. 22-29 on Property Insurance Renewal including workman's comp, authorizing Mayor to sign: LARM not present, Jessica Meyer explained. Last year the City signed a 3-year renewal at a 5% discount. Council Member Orv Gigstad moved to adopt Resolution No. 22-29 with the 3-year renewal at 5%. Wesley Halvorsen seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the discussion and Resolution No. 22-30 to approve ROW Agreement with Windstream Communications, authorizing Mayor to sign; Melvin Fechner of Windstream not present. The agreement requires a \$100.00 fee payable to the City of Syracuse. Council Member Jerry Werner moved to adopt Resolution No. 22-30. Orv Gigstad seconded. Roll Call: Yeas: Laramie Werner, Orv Gigstad, Wesley Halvorsen, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and approval of Manager Application for B&B Pump N Go DBA Ready Mart 2. The Nebraska Liquor Commission requires this when the business changes hands for the use of the liquor license. Council Member Wesley Halvorsen moved to approve the manager application, Orv Gigstad seconded. Roll Call: Yeas: Jerry Werner, Wesley Halvorsen, Laramie Werner, Orv Gigstad. Nays: none.

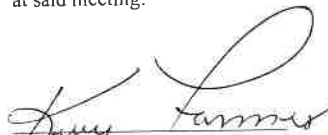
Council Member Wesley Halvorsen moved to go into Closed Session at 6:59 P.M. inviting Jessica Meyer, Kelly Farmer and Jerry Stilmock to stay, Orv Gigstad seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer introduced Sonni Graves sitting in the audience as the City's new Parks and Rec Directory. Sonni starts Tuesday September 6, 2022.

Council Member Wesley Halvorsen moved to come out of Closed Session at 7:32 P.M., Orv Gigstad seconded. Roll Call: Yeas: Laramie Werner, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none. No motions made after coming out of Closed Session.

Council Member Laramie Werner moved to adjourn at 7:32 P.M., Wesley Halvorsen seconded. Roll call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen, Laramie Werner. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.


Clerk


Mayor

