

November 28, 2022

The Mayor and City Council of the City of Syracuse, Nebraska met at Syracuse City Council Chambers located at 495 Midland Street Syracuse, Nebraska at 6:00 P.M. on Monday November 28, 2022 for a special meeting. Notice of meeting was given by posting in five places. Mayor Dettmer requested roll call; present were Mayor Dettmer and Council members Wesley Halvorsen, Orv Gigstad, Jerry Werner; Laramie Werner absent. A copy of the posting notice and acknowledgement of notice to the Council is attached to these minutes. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public. Minutes for the November 9th, 2022 meetings were approved as written. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public.

Mayor Dettmer led the approval of claims. Council Member Orv Gigstad moved to approve the Treasurers Reports and to pay the claims, Wesley Halvorsen seconded. Roll Call: Yeas: Jerry Werner, Wesley Halvorsen, Orv Gigstad. Nays: none

ABC TERMITE & PEST CONTROL, INC. - 220.00, AMERICAN WATER WORKS ASSOCIATION - 348.00, ARBOR ROOFING AND CONSTRUCTION - 35.00, BORDER STATES INDUSTRIES, INC. - 1577.37, CANON FINANCIAL - 127.68, CAPITAL BUSINESS SYSTEMS, INC. - 20.29, CAPITAL CITY LOCK & KEY - 298.00, CARDMEMBER SERVICE - 3198.30, CHERRY ROAD MEDIA - 43.74, CLEANING AUTHORITY - 230.04, 261.99, CULLIGAN WATER - 39.99, EASTER & ASSOCIATES - 1000.00, ECHO GROUP INC. - 1624.12, EMERGENCY REPAIR SERVICE - 180.00, ESRI - 426.00, HAWKINS, INC. - 302.77, HEMJE PLBG., HTG. AND AIR COND - 248.00, IMAGE 360 - 202.25, INVOICE CLOUD INC - 264.30, JEO CONSULTING GROUP, INC. - 4166.25, 1330.00, LEAH LEVENHAGEN - 94.50, LIZ LEVENHAGEN - 87.50, LOGAN TETEN - 35.00, MACQUEEN EQUIPMENT - 2074.26, MATT WALLEN - 278.00, MID-AMERICAN BENEFITS, INC. - 100.75, MUNICIPAL SUPPLY OF OMAHA - 285.56, NE DEPT. OF ENVIRONMENT & ENERGY - 40.00, 17227.97, NEBRASKA CITY UTILITIES - 45.60, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - 80.00, OLSSON ASSOCIATES - 1580.65, 3976.50, PRECEPTOR TAU - 304.00, PROJECT PLAYGROUND - 971.75, 37.50, SANDRY FIRE SUPPLY, INC. - 578.95, SKARSHAUG TEST LAB. INC. - 62.37, SOUTHEAST DISTRICT HEALTH DEPT - 300.00, CITY OF SYRACUSE - 1130.33, VAN KIRK BROTHERS CONSTRUCTION - 299004.86, VERIZON WIRELESS - 764.26, WESTERN SAND & GRAVEL CO. - 146.59, WINDSTREAM - 53.23

Mayor Dettmer led the discussion and acceptance of resignation of Sue Antes, Library Director. Jerry Werner moved to approve the resignation and Antes' last day of work be December 30, 2022 as well as receive 4.0 hours holiday pay for New Years Eve on December 31<sup>st</sup>, 2022, Orv Gigstad seconded. Roll Call: Yeas: Wesley Halvorsen, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and approval of job posting and pay range for Library Director. Discussion was had on the Library being open more hours therefore it has been recommended to make the Director position by full-time. City Administrator, Jessica Meyer explained Scott with Southeast Library Commission is scheduled to come down in December to meet with her to assist with what duties City staff will be responsible for during the interim. The current part-time staff will be working additional hours during this time as well. Salary range was also discussed based on a forty-hour work week as well as health insurance benefits. The salary ranges were considered based on research done by Jessica Meyer and how libraries in similar sized communities operate. Council Member Wesley Halvorsen moved to approve salary Option A, Orv Gigstad seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the discussion and Resolution No. 22-36 for approval of Syracuse Library Board and Personnel Policy. Jerry Stilmock explained Nebraska law gives guidance as to how a Library Board should operate in relation to a Library. The resolution says the Board will involve City Administration along with the Library Board. Carol Graham, Library Board President, present. Council Member Jerry Werner moved to adopt Resolution No. 22-36, Orv Gigstad seconded. Roll Call: Yeas: Wesley Halvorsen, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and consideration of Ordinance No. 1131 to amend City of Syracuse Code of Ordinances Chapter 16, Libraries. Jessica Meyer explained the ordinance clarify the roles between the Library and the City. Council Member Orv Gigstad moved to approve Ordinance No. 1131 and move the statutory rule requiring reading on three different days be suspended, Wesley Halvorsen seconded. Roll Call: Yeas: Jerry Werner, Wesley Halvorsen, Orv Gigstad. Nays: none. Jerry Stilmock read Ordinance No. 1131 by title. Council Member Jerry Werner moved for final passage of Ordinance No. 1131, Wesley Halvorsen seconded. Roll Call: Orv Gigstad, Wesley Halvorsen, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and approval on employee health insurance renewal for January 1, 2023. Nolan Day of Inspro has been sending current rates and information to Jessica Meyer for the City's renewal. Proposals were given showing higher deductible options with the largest rate increase being for the plan including employee plus spouse. Currently the City has paid out less than half of HRA funds budgeted in the 21-22 Budget year. Coverage benefits are not changing with any of the proposed options. Council Member Jerry Werner moved to approve the Medica Alternate option of \$3000 deductible for single, \$6000 for family increasing the HRA amount allowed for each employee to \$2000 for single, \$4000 for family, Orv Gigstad seconded. Roll Call: Yeas: Wesley Halvorsen, Jerry Werner, Orv Gigstad. Nays: none.

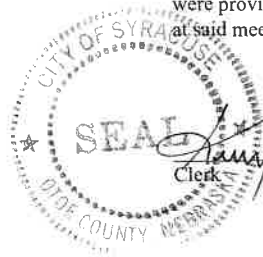
Mayor Dettmer led the discussion and Resolution No. 22-37 for approval of Change Order No. 4 for 2020 Water Supply Improvement Project, authorizing Mayor's signature. The change order is for an increase in boring expenses due to unanticipated rock being present. Council Member Jerry Werner moved to adopt Resolution No. 22-37, Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Wesley Halvorsen. Nays: none.

Council Member Jerry Werner moved to go into Closed Session at 6:47 P.M. for the purpose of potential litigation inviting Jessica Meyer, Jerry Stilmock and Kelly Farmer to stay, Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Wesley Halvorsen, Jerry Werner. Nays: none.

Council member Jerry Werner moved to come out of Closed Session at 7:33 P.M., Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Wesley Halvorsen. Nays: none. No motions needed.

Council Member Orv Gigstad moved to adjourn at 7:39 P.M., Wesley Halvorsen seconded. Roll call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.



*Jerry Werner*  
Clerk

*Bob Dettmer*  
Mayor