AMENDED BUDGET HEARING

CITY COUNCIL

October 11, 2023

The Mayor and City Council of the City of Syracuse, Nebraska met at Syracuse City Hall Council Chambers at 495 Midland Street at 6:00 P.M. on October 11, 2023 for the purpose of conducting a public hearing on the amended 2023-2024 Budget Statement. The meeting was open to the public and notice of meeting was given by posting in five places: Syracuse City Hall lobby, First Bank of Nebraska lobby, Countryside Bank, U.S. Post Office lobby and Syracuse Market window. Proof of publication in Syracuse Journal Democrat October 6, 2023 Edition was shown. Mayor Dettmer was present and requested roll call; present were Council members Orv Gigstad, Jerry Werner, Nate Patton and Wesley Halvorsen. A copy of the publication notice and acknowledgement of notice to the Council is attached to these minutes. Dettmer noted the Open Meetings Act was posted. Availability of the agenda was communicated in the advance notice. All proceedings hereafter shown were taken while the meeting was open to the public. Minutes for the September 13, 2023 meetings were approved as written.

Mayor Dettmer opened the public hearing and approval of amended 2023-2024; Todd Blome of BMG CPA’s present to explain. Blome explained he has spoken with the State Auditor to help understand how the change is going to affect the budget and how the amended budget should look. The change has to do with a tax request on the income side of things; no change was made on the expenses side. This is due to the County not moving forward with participating in the Interlocal Agreement between the City and Otoe County Sheriff’s Department. The City could levy up to .5 because of the interlocal agreement. The City also has an interlocal agreement with County for county roads for $79,000.00 but the difference is significant enough to bring down the City’s overall levy to .481278. The overall tax request is being reduced by roughly $30,000.00. The notice of publication shows the before and after numbers for the proposed amended budget. Because the tax request went down the restricted funds changed. No further discussion was had. Mayor Dettmer closed the public hearing.

Mayor Dettmer opened the public hearing and Resolution No. 23-36 on support, opposition, criticism, suggestions, or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request. Blome explained this shows the tax request now set at .481278. Mayor Dettmer closed the public hearing. Council Member Wesley Halvorsen moved to adopt Resolution No. 23-36, Orv Gigstad second. Roll Call: Yeas: Nate Patton, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the approval of claims and Treasurers Report; Todd Blome of BMG present. Blome explained the report is for the full year ended September 30, 2023 and shows a finalized cash basis report that can be submitted to the auditor for the annual audit. There were quite a few payments in September for projects and supplies purchased. All accounts, CDs and bonds have been reconciled. The Highway Allocation Bonds were paid off in September. No SRF draws occurred. September activity showed utility revenues down, particularly electric; property tax collections up as well as the ambulance income. Expenditures show electrical being up along with water and sewer; ambulance expenses up due to the purchase of two cots; general expenses up for engineering on ARPA supported projects and Rocket Subdivision work; parks expenses down. Expenses exceeded receipts by $39,000.00 for the month. For the year as a whole, utility receipts up $280,000.00, highway allocation up 10%, general increases up 4% such as property taxes, etc. Ambulance income up, along with rec programs income. Swimming pool expenses down and fire expenses down due to the air packs being purchased in the prior year. Council Member Nate Patton moved to approve the Treasurers Reports and to pay the claims, Wesley Halvorsen seconded. Roll Call: Yeas: Orv Gigstad, Jerry Werner, Nate Patton, Wesley Halvorsen. Nays: none.

AKRS - 380.86, AMSTERDAM PRINTING AND LITHO - 258.06, ANDY BRACE - 320.00, BELL BANK EQUIPMENT FINANCE - 39216.72, BMG CPA'S - 4350.00, BORDER STATES INDUSTRIES, INC. - 973.30, 4520.67, CAPITAL BUSINESS SYSTEMS, INC. - 69.85, CAPITAL BUSINESS SYSTEMS, INC. - 159.48, CAROL LINQUIST - 400.00, CENTRAL STATES HYDRAULIC SVCS, INC. - 1004.29, CHRISTA REISDORFF - 300.00, CITY OF SYRACUSE - 2900.99, CLEANING AUTHORITY - 153.36, 174.66, COLUMN SOFTWARE PBC - 188.45, CUBBY'S INC. - 2537.41, DAN'S TIRE & REPAIR - 129.34, DELORES POST - 83.34, DEMCO, INC. - 85.85, DUANE WILKINSON - 35.00, ECHO GROUP INC. - 891.93, ELECTRIC PUMP - 3418.00, ERIN BETH DESIGNS - 464.00, FIVE NINES TECHNOLOGY GROUP - 3289.13, FRONTIER COOPERATIVE - 313.14, GLORIA DEO - 64.76, HAWKINS, INC. - 276.31, HILLARY WIEBUSCH - 360.00, INVOICE CLOUD INC - 474.00, JEN STAACK - 240.00, JEN WALLMAN - 240.00, JEO CONSULTING GROUP, INC. - 17460.00, JODY BRUNS - 240.00, JOE REISDORFF - 160.00, JOHN SUTTON - 198.00, JUNIOR LIBRARY GUILD - 1764.04, KODY CARDINAL - 150.00, MIDWEST LABORATORIES, INC. - 179.30, MUNICIPAL SUPPLY OF OMAHA - 491.79, NEBRASKA CITY UTILITIES - 726.48, NEBRASKA LIBRARY COMMISSION - 500.00, OLSSON ASSOCIATES - 1654.78, 2958.55, 4423.30, 3490.98, ONE CALL CONCEPTS, INC. - 32.26, OPPD - 138673.09, OTOE COUNTY - 13868.83, OTOE COUNTY REGISTER OF DEEDS - 62.00, PAVERS, INC. - 60.07, POWERMANAGER - 7625.19, PUMPKIN PEOPLE & PRODUCE - 14.00, ROXANNE SMITH - 16.66, SCOTT HILLMAN - 200.00, SE NEBRASKA DEVELOPMENT DIST. - 2232.00, STEPHENSON TRUCK REPAIR - 2385.30, SYRACUSE LUMBER CO. - 350.64, SYRACUSE MARKET LLC - 303.58, SYRACUSE MOTOR SUPPLY - 22.45, SYRACUSE VOL. FIRE DEPT. - 27.00, TAMI ANDERA - 120.00, TIM WILSON - 850.00, UNITE PRIVATE NETWORKS - 2332.78, VERIZON WIRELESS - 491.62, WESLEY HALVORSEN - 320.00, WESTERN AREA POWER ADMINISTRATION - 1892.47, YONG CONSTRUCTION - 82585.40, COMBINED SALARIES - 56,593.91

 HEARING OF THOSE PRESENT – No one present.

LIBRARY REPORT – Director Melissa Juilfs not present; report distributed prior to meeting. Mayor Dettmer read the report, no further discussion was had.

PARKS & REC REPORT – Director Sonni Graves not present. Mayor Dettmer led the discussion and approval to move Cemetery Certificate of Deposit funds to General account for Park Hill Cemetery updates; City Administrator Jessica Meyer explained. There is a cd that will mature in January which can be used to reimburse the main operating account to pay for projects at Park Hill Cemetery. Clerk Farmer explained the projects in mind such as tree removal and fence to be installed along with the purchase of a standup fertilizer. The additional cd’s the City has for the cemetery are noted for perpetual care so those funds are very limited on how much of those can be used over a time period; the one maturing in January is not perpetual care and is around $75,000.00. Discussion was had on what are budgeted funds versus what account the money will be actually being paid out for. Typically budgeted funds are paid for out of the City’s main operating account so by reimbursing that account with the cd, this would help the cash flow of the main operating account. Council Member Werner would like re-invest the cd’s. Referencing the Treasurer’s report, Cemetery expenses were up due to the purchase of a mower and maintenance. No motion had; the item will be discussed further after current interest rates are looked at.

Mayor Dettmer led the discussion and request approval of bid for tree removal at Park Hill Cemetery; Jessica Meyer explained. Two bids were received. Council Member Orv Gigstad moved to approve the bid from Christiansen Tree Service at $7,680.00, Nate Patton seconded. Roll Call: Yeas: Wesley Halvorsen, Jerry Werner, Orv Gigstad, Nate Patton. Nays: none.

Mayor Dettmer led the discussion and approval of bid for fence at Park Hill Cemetery. The fence is described as a rainbow cut. The one bid submitted is from Superior Fence Company. Council Member Jerry Werner moved to approve the bid of $19,626.96 and not to exceed that amount, Orv Gigstad seconded. Roll Call: Yeas: Nate Patton, Wesley Halvorsen, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and approval of bid for purchase of standup fertilizer for cemetery. Jessica Meyer explained this is an item will help efficiency when fertilizer at the cemetery. Council Member Nate Patton moved to approve the bid from KanEquip at $11,200.00, Jerry Werner seconded. Roll Call: Yeas: Orv Gigstad, Wesley Halvorsen, Nate Patton, Jerry Werner. Nays: none.

PUBLIC WORKS – Superintendent Jeff Vogt present. Mayor Dettmer led the discussion and Resolution No. 23-37 to approve Master Agreement Work Orders for General Consulting 2024 and Street Superintendent 2024 with Justin Stark of Olsson, authorizing Mayor’s signature. Stark explained this is an annual approval for these services. Council Member Jerry Werner moved to adopt Resolution No. 23-37, Orv Gigstad seconded. Roll Call: Yeas: Nate Patton, Jerry Werner, Wesley Halvorsen, Orv Gigstad. Nays: none

Mayor Dettmer led the discussion Resolution No. 23-38 to approve Master Agreement Work Order No. 6 for Northeast Dry Detention Final Design, authorizing Mayor’s signature. Stark explained this work order takes this project through design and bidding. Dates for this project show starting on October 16, 2023 and taking it through May 31, 2024. Council Member Orv Gigstad moved to adopt Resolution No. 23-38, Nate Patton seconded. Roll call: Yeas: Wesley Halvorsen, Orv Gigstad, Nate Patton, Jerry Werner. Nays: none.

Stark updated the Mayor and Council on the 11th and Swanson Drive project. He explained two of the east side pavement panels needed to be removed due to the pavement only being less than 5”; these are anticipated to be re-poured within the next week or two.

Mayor Dettmer led the discussion and Resolution No. 23-39 to approve Change Order No. 8 for 2020 Water Supply Improvement Project, authorizing Mayor’s signature; JEO not present. Jessica Meyer explained the change order is due to NDEE’s inspection of the chemical feed building being scheduled out beyond 30 days therefore an extension is being asked for.

Council Member Jerry Werner moved to adopt Resolution No. 23-39, Orv Gigstad seconded. Roll Call: Yeas: Wesley Halvorsen, Nate Patton, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and approval of bid for Softener House building roof. Jeff Vogt explained the building is located at 3rd and Thorne Street. The roof is in very bad shape and needs replaced. The building is used for storage of various odds and ends for the utilities and street departments. Bids were submitted by Bob Stanberry and Advanced Exteriors. Council Member Jerry Werner moved to approve the bid from Stanberry for $5696.81, Wesley Halvorsen. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Nate Patton, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the discussion and approval of rental and purchase of ALTEC AA-55 Utility Bucket Truck. Vogt explained the department’s bucket truck did not pass the annual inspection. After taking it to St. Joseph, MO they found additional damage to the fiberglass arm along with an air leak in the manifold by the firewall. All of these expenses add up to be more than what the truck is worth. Vogt has contacted a vendor with a 6-year old used truck with 200+ hours but the truck in located in Birmingham, AL. The department can rent this truck for a month to try it out but the cost of that is $3800.00 and is questionable if the Global Rental Company will meet the City half way for delivery. OPPD can be hired out at $250/hour; this equals about 15 hours of work. OPPD does not recommend the City inquiring about any of their older trucks as they typically max them out. A new bucket truck is roughly $325,000.00. The City will need to reach out to LARM to see what we need to do while we’re renting it as far as insurance. Council Member Nate Patton moved to rent the truck and find out if the $3800.00 includes delivery, Wesley Halvorsen seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen, Nate Patton. Nays: none.

OLD BUSINESS – Mayor Dettmer led the discussion and Resolution No. 23-40 to approve fee and application form for use of shipping containers per Ordinance No. 1145, authorizing Mayor’s signature. Jessica Meyer discussed other municipalities use a similar calculation much like what the City currently uses for building permits. The City could use something similar or just have a flat fee; Meyer will discuss with Building and Zoning Inspector Bruce Neemann regarding how many hours he feels one of these applications will take. Council Member Orv Gigstad moved to approve the application form and Resolution No. 23-40, Nate Patton seconded. Roll Call: Yeas: Jerry Werner, Orv Gigstad, Wesley Halvorsen, Nate Patton. Nays: none. The fee amount discussion tabled until a future City Council meeting; this will be in resolution form.

NEW BUSINESS – Mayor Dettmer led the discussion on request to close 5th Street from Plum to Mohawk Streets on Tuesday October 31st, 2023 from 1:45 P.M. to 3:00 P.M. for the annual SDA Halloween Parade; Jenny Janssen of SDA Schools not present. Jessica Meyer explained the parade will be held as it has in years past. Council Member Nate Patton moved to approve the street closure, Orv Gigstad seconded. Roll Call: Yeas: Nate Patton, Wesley Halvorsen, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and appointment of Board of Appeals and Board of Adjustment members. Past members who have agreed to be reappointed for both of these boards includes: Chris Wallman, DeeDee Staack, Charley McWilliams, Ken Parde and Dallas Haynes. Jerry Stilmock explained Board of Appeals has to do with City Code whereas Board of Adjustments has to do with Zoning Code. Council Member Orv Gigstad moved to approve the re appointments, Nate Patton seconded. Roll Call: Yeas: Wesley Halvorsen, Nate Patton, Jerry Werner, Orv Gigstad. Nays: none.

Mayor Dettmer led the discussion and approval of Downtown Revitalization applications. Jessica Meyer explained applications have been distributed for The Beer Stein and Staack Furniture. The DTR Committee recommended approval of both applications and to move onto City Council for approval. Jessica Meyer explained the business owner is not required to go with the low bid. Council Member Jerry Werner moved to approve the DTR applications, Orv Gigstad seconded. Roll Call: Yeas: Nate Patton, Wesley Halvorsen, Orv Gigstad, Jerry Werner. Nays: none.

Mayor Dettmer led the discussion and approval to amend DTR Guidelines to remove cap on funds requested by applicants. Jessica Meyer explained this item came up when speaking with a couple of the downtown businesses; currently the cap is at $50,000.00. Instead of having two separate applications for the same business, the City can remove the cap to allow for a larger project. Council Member Nate Patton moved to remove the cap, Wesley Halvorsen seconded. Roll call: Yeas: Orv Gigstad, Jerry Werner, Nate Patton, Wesley Halvorsen. Nays: none. The approval will be sent to SENDD, they will send back the guidelines document for City Council approval of the document.

Mayor Dettmer led the discussion and approval of consent to joint representation and waiver of conflicts of interest for Community Development Law and Tax Increment Financing matters; Andrew Willis of Cline Williams not present. Jessica Meyer explained she and Jerry Stilmock have discussed this with Willis. The item came about because a development firm reached out to Cline Williams regarding a TIF project north of Highway 2. Willis mentioned joint representation could happen but it could make things a little more complex during the process. Meyer’s suggestion is the City does not participate in the joint representation and the City use Cline Williams therefore Ryan Funk will have separate representation. Stilmock explained any expenses the City would incur during the time of this project, would be part of the TIF expenses to be reimbursed by the TIF project. No action needed.

Mayor Dettmer led the discussion and action on Ordinance No. 1148 to amend Syracuse Municipal Code Chapter 20 Nuisances. Jessica Meyer explained she, Bruce Neemann and Ryan McIntosh at Brandt, Horan, Hallstrom, Stilmock worked together on the City’s current

processes and filing process of nuisance cases. They researched Beatrice and Nebraska City does currently and voiced they’ve had success with this process. The notice can be delivered to a property instead of waiting on reply of certified letter as many times the City does not receive reply from the property owner; this process streamlines the action. Council Member Orv Gigstad moved to introduce Ordinance No. 1148 and move the statutory rule requiring readings on three different days be suspended, Jerry Werner seconded. Roll Call: Yeas: Nate Patton, Wesley Halvorsen, Jerry Werner, Orv Gigstad. Nays: none. Jerry Stilmock read Ordinance No. 1148 by title. Council Member Jerry Werner moved for final passage of the ordinance, Wesley Halvorsen seconded. Roll Call: Yeas: Wesley Halvorsen, Orv Gigstad, Jerry Werner, Nate Patton. Nays: none.

Mayor Dettmer led the discussion and Resolution No. 23-41 to approve Windstream ROW request, authorizing Mayor’s signature. Jessica Meyer explained this is similar to the ROW requests Windstream has asked for in the past. The fee for the request is $100.00. Council Member Nate Patton moved to approve the Windstream ROW request, Wesley Halvorsen seconded. Roll Call: Yeas: Nate Patton, Jerry Werner, Orv Gigstad, Wesley Halvorsen. Nays: none.

Mayor Dettmer led the discussion and resolution to approve reoccurring monthly expenses, authorizing Mayor’s signature. This item is still being researched and was tabled until a future meeting.

Council Member Nate Patton moved to adjourn the meeting at 7:29 P.M., Wesley Halvorsen seconded. Roll Call: Yeas: Wesley Halvorsen, Orv Gigstad, Jerry Werner, Nate Patton: none.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually and available for inspection at the office of the City Clerk; that such subjects were contained in the said agenda for at least twenty-four hours prior to the said meeting; that at least one copy of the reproducible material discussed at the meeting was available at the meeting for the examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting of the body; that all news media requesting notification concerning time and place of said body were provided advance notification of time and place of said meeting and subjects to be discussed at said meeting.